



Minutes of the
GOVERNING COUNCIL MEETING – HELD VIA ONLINE PLATFORM
Tuesday, July 28, 2020 - 5:00 pm
ABQ Charter Academy
405 Dr. Martin Luther King Jr. Blvd. NE
Albuquerque, NM 87102

Council Members Present (via online platform):

John Rodarte, President (joined at 5:09 pm)
Dr. Evalynne Hunemuller, Vice President
Dr. Rhonda Seidenwurm, Secretary
Jacob Kennedy, Treasurer (joined at 5:11 pm)

ABQCA Guests:

Erik Bose, Executive Director
Sean Fry, Business Manager
Amy Roble, Principal
Deb Moya, Asst. Principal/Dir. Spec. Serv. (5:13 pm)

Council Members Not Present: Chandra McCray, Member

Minutes: Andrea Kepple, Executive Assistant/STARS Coordinator

I. CALL MEETING TO ORDER

The meeting was called to order at 5:10 pm by President John Rodarte via Zoom. Documents were emailed to all members prior to the meeting. ABQCA will continue to hold its Governing Council meetings online until social distancing restrictions due to COVID-19 are lifted by the Governor or other authorizing entity.

II. OPENING ACTIVITIES

A. Approval of July 28, 2020 Agenda

President Rodarte asked for a motion on the agenda. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. All Council Members voted in favor of the motion, by roll call vote: Dr. Seidenwurm, Dr. Hunemuller and President Rodarte. There was no further discussion.

B. Approval of June 23, 2020 Meeting Minutes

President Rodarte asked for a motion on the minutes. Dr. Hunemuller made a motion to approve. Dr. Seidenwurm seconded the motion. All Council Members voted in favor of the motion, by roll call vote: Dr. Seidenwurm, Dr. Hunemuller and President Rodarte. There was no further discussion.

C. Approval of June 30, 2020 Special Meeting Minutes

President Rodarte asked for a motion on the minutes. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. All Council Members voted in favor of the motion, by roll call vote: Dr. Seidenwurm, Dr. Hunemuller, Mr. Kennedy and President Rodarte. There was no further discussion.

D. Approval of July 7, 2020 Special Meeting Minutes

President Rodarte asked for a motion on the minutes. Dr. Seidenwurm made a motion to approve. Mr. Kennedy seconded the motion. All Council Members voted in favor of the motion, by roll call vote: Dr. Seidenwurm, Dr. Hunemuller, Mr. Kennedy and President Rodarte. There was no further discussion.

E. Approval of Executive Director's 2019-20 Leave

President Rodarte asked for a motion on the Executive Director's leave from the 2019-20 School Year. Dr. Seidenwurm made a motion to approve. Mr. Kennedy seconded the motion. All Council Members voted in favor of the motion, by roll call vote: Dr. Seidenwurm, Dr. Hunemuller, Mr. Kennedy and President Rodarte. There was no further discussion.

III. FINANCE COMMITTEE

A. Business Manager Report – Sean Fry

The June 2020 Financial Statements and Check Register were distributed electronically to the council prior to the meeting.

1. Mr. Fry gave a review of the school's cash balances by fund. The percentage of flow through funds that have been expensed and (Committed) through the end of June 2020 are:

Title I ESEA – 100% (100%)
IDEA-B Entitlement – 93.45% (99.96%)
Charter Schools – 77.42% (117.60%)
English Language Acquisition – 0% (0%)
Title II Teacher/Principal Training & Recruiting – 95.46% (95.46%)
Title IV – 0% (0%)
Title I CSI– 100% (100%)
DCIM– 100% (100%)
G.O. Bond Student Library – 15.32% (15.32%)
2019 GAA Library – 77.58% (85.88%)
Feminine Hygiene – 0% (0%)
Lease Assistance – 100% (100%)

2. Highlights from the Check Register for June 2020: (sent electronically for review)

At a glance –The nonrecurring transactions by category are:

- Curriculum/Program Related:
6/17/20 #9840 to ACES for 50 Chromebooks - \$16,635.11
- Travel/PD Expenditures: None
- Facility Maintenance Expenditures: None
- Other One-Time/Infrequent Expenditures of Note:
6/25/20 #9846 to APS for PED denied 24154 RfR Expenses - \$2,954.71
6/25/20 #9850 to Griffin & Associates for Marketing Campaign - \$5,393.75
- Voided Checks: None

3. Other Items for Discussion

- Finance Committee met July 21, 2020 to review June 2020 and EOY Financial activity.
- Inventory is delayed until end of July/August. There will be a large inventory disposal for August/September depending on Facility progress.
- LPA is stalled at the School Budget and Analysis Bureau. "Positive recommendation" from Deputy Director on 6/23/20.
- Audit Entrance was June 23, 2020 virtually. Audit date is August 24-28, 2020 virtually.

B. Approval of Cash Disbursements for June 2020

President Rodarte asked for a motion on the cash disbursements. Dr. Hunemuller made a motion to approve. Dr. Seidenwurm seconded the motion. All Council Members present voted in favor of the motion, by roll call vote: Dr. Seidenwurm Dr. Hunemuller, Mr. Kennedy and President Rodarte. There was no further discussion.

C. Approval of FY2020 3rd Quarter Outstanding Loans

President Rodarte asked for a motion on the 3rd quarter loans. Mr. Kennedy made a motion to approve. Dr. Hunemuller seconded the motion. All Council Members present voted in favor of the motion, by roll call vote: Dr. Seidenwurm, Dr. Hunemuller, Mr. Kennedy and President Rodarte. There was no further discussion.

IV. EXECUTIVE DIRECTOR REPORT

A. Highlights from Executive Director's Report: (verbal report only)

Scholars

- Registration is going well – all online

ABQCA

- Fall Schedule Plan: virtual learning for the 1st quarter (40 Day)
- We will then re-evaluate to see if we can move to a hybrid model

Building

- We closed on the purchase/agreement on the new building
- Combined our loans & got a great rate
- Construction will start soon

V. PUBLIC COMMENT

- 1) Mr. Kennedy stated that our graduation parade was really nice.
- 2) Dr. Seidenwurm once again thanked the staff for all of the hard work they've been doing during this time.

VI. ANNOUNCEMENTS

The next ABQCA Governing Council monthly meeting is scheduled for Tuesday, August 25, 2020 at 5:00pm. It will be held online and information to join the meeting will be emailed prior to the meeting.

VII. MEETING ADJOURNED

President Rodarte asked for a motion to adjourn the meeting. Mr. Kennedy made such motion. Dr. Hunemuller seconded the motion. All Council Members voted in favor of the motion, by roll call vote: Dr. Seidenwurm, Dr. Hunemuller, Mr. Kennedy and President Rodarte. President Rodarte adjourned the meeting at 5:29 pm.