



Minutes of the
GOVERNING COUNCIL MEETING – HELD VIA ONLINE PLATFORM
Tuesday, June 23, 2020 - 5:00 pm
ABQ Charter Academy
405 Dr. Martin Luther King Jr. Blvd. NE
Albuquerque, NM 87102

Council Members Present (via online platform):

John Rodarte, President
Dr. Evalynne Hunemuller, Vice President
Dr. Rhonda Seidenwurm, Secretary
Jacob Kennedy, Treasurer (joined at 5:17 pm)

ABQCA Guests:

Erik Bose, Executive Director
Sean Fry, Business Manager
Amy Roble, Principal
Deb Moya, Asst. Principal/Dir. Special Services

Council Members Not Present: Chandra McCray, Member

Minutes: Andrea Kepple, Executive Assistant/STARS Coordinator

I. CALL MEETING TO ORDER

The meeting was called to order at 5:00 pm by President John Rodarte via Zoom. Documents were emailed to all members prior to the meeting. ABQCA will continue to hold its Governing Council meetings online until social distancing restrictions due to COVID-19 are lifted by the Governor or other authorizing entity.

II. OPENING ACTIVITIES

A. Approval of June 23, 2020 Agenda

President Rodarte asked for a motion on the agenda. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. All Council Members voted in favor of the motion, by roll call vote: Dr. Seidenwurm, Dr. Hunemuller and President Rodarte. There was no further discussion.

B. Approval of May 26, 2020 Meeting Minutes

President Rodarte asked for a motion on the minutes. Dr. Hunemuller made a motion to approve. Dr. Seidenwurm seconded the motion. All Council Members voted in favor of the motion, by roll call vote: Dr. Seidenwurm, Dr. Hunemuller and President Rodarte. There was no further discussion.

C. Approval of June 11, 2020 Special Meeting Minutes

President Rodarte asked for a motion on the minutes. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. All Council Members voted in favor of the motion, by roll call vote: Dr. Hunemuller, Dr. Seidenwurm and President Rodarte. There was no further discussion.

D. Approval of 2020/2021 Open Meetings Act Resolution #2019/2020-005

President Rodarte asked for a motion on the standard yearly resolution. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. All Council Members voted in favor of the motion, by roll call vote: Dr. Seidenwurm, Dr. Hunemuller and President Rodarte. There was no further discussion.

E. Approval of 2020-21 School Year GC Member Documents

Mr. Bose stated that DocuSign will be set up for these and future documents.
President Rodarte asked for a motion on the standard yearly documents for governing council members. Dr. Hunemuller made a motion to approve. Dr. Seidenwurm seconded the motion. All Council Members voted in favor of the motion, by roll call vote: Dr. Hunemuller, Dr. Seidenwurm and President Rodarte. There was no further discussion.

F. Approval of Revision of GC Staff Scholar Travel Policy/formerly GC Staff Student Travel Policy

President Rodarte asked for a motion on the revised policy. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. All Council Members voted in favor of the motion, by roll call vote: Dr. Hunemuller, Dr. Seidenwurm and President Rodarte. There was no further discussion.

III. FINANCE COMMITTEE

A. Business Manager Report – Sean Fry

The May 2020 Financial Statements and Check Register were distributed electronically to the council prior to the meeting.

1. Mr. Fry gave a review of the school's cash balances by fund. The percentage of flow through funds that have been expensed and (Committed) through the end of May 2020 are:

- Title I ESEA – 100% (100%)
- IDEA-B Entitlement – 93.45% (99.96%)
- Charter Schools – 77.42% (117.60%)
- English Language Acquisition – 0% (0%)
- Title II Teacher/Principal Training & Recruiting – 95.46% (95.46%)
- Title IV – 0% (0%); Title I CSI– 100% (100%)
- DCIM– 100% (100%)
- G.O. Bond Student Library – 15.32% (15.32%)
- 2019 GAA Library – 77.58% (85.88%)
- Feminine Hygiene – 0% (0%)
- Lease Assistance – 100% (100%)

2. Highlights from the Check Register for May 2020: (sent electronically for review)

At a glance –The nonrecurring transactions by category are:

- Curriculum/Program Related:
 - 5/7/20 #9808 to ACES for New SS Hard Drives (6,406.66) - \$10,880.49
 - 5/21/20 #9820 to Sean Fry for Zoom Education - \$1,987.77
 - 5/21/20 #9824 to Jennie Trinkaus for Vocational Licensure Fee-\$150.00
 - 5/28/20 #9827 to Sean Fry for Real Thread Masks - \$2,780.00
 - 5/28/20 #9828 to Herff Jones for Grad Diplomas and Covers - \$1,430.35
- Travel/PD Expenditures: None
- Facility Maintenance Expenditures: None
- Other One-Time/Infrequent Expenditures of Note:
 - 5/7/20 #9809 to Amsterdam Printing for Branded Stress Balls - \$375.96
- Voided Checks: None

3. Other Items for Discussion

- Finance Committee met June 16, 2020 to review May 2020 Financial activity.
- Inventory will be the week of June 15-19. There will be a large inventory disposal for July/August depending on Facility progress.
- LPA has progressed to School Budget and Analysis Bureau. Emailed 5/28/20 & 6/5/20.
- Audit Entrance June 23, 2020 at 4PM Virtually.

B. Approval of Cash Disbursements for May 2020

President Rodarte asked for a motion on the cash disbursements. Dr. Hunemuller made a motion to approve. Dr. Seidenwurm seconded the motion. All Council Members present voted in favor of the motion, by roll call vote: Dr. Hunemuller, Dr. Seidenwurm, Mr. Kennedy and President Rodarte. There was no further discussion.

IV. EXECUTIVE DIRECTOR REPORT

A. Highlights from Executive Director's Report:

Scholars

- We broke our record and graduated 115 scholars this year, during the pandemic
- Graduation parade will be Friday
- There are already 50 scholars on the waiting list for next year

Politics

- We received the re-entry packet from PED for next year; conference call tomorrow

ABQCA

- All classes are done for the year

Building

- LPA is in Budget Dept. at PED

B. Approval of Lease Purchase Arrangement for 401 Edith Blvd. NE and 405 Martin Luther King Jr. Ave. NW, Pursuant to the Public School Lease Purchase Act, NMSA 1978, Sections 22-26A-1, et seq. (Discussion/Action) (Previously Tabled)

Mr. Bose explained that the Lease Purchase Arrangement is still waiting for approval. He stated this agenda item will need to be tabled once again and that a special meeting will be scheduled for its approval.

President Rodarte asked for a motion to table the approval of the Lease Purchase Arrangement. Dr. Seidenwurm made such motion. Dr. Hunemuller seconded the motion. All Council Members voted in favor of the motion, by roll call vote: Dr. Hunemuller, Dr. Seidenwurm, Mr. Kennedy and President Rodarte. There was no further discussion.

V. PUBLIC COMMENT

1) Dr. Seidenwurm asked that President Rodarte and Mr. Bose meet to discuss Mr. Bose's evaluation and that the approval of the evaluation be placed on the next special meeting agenda.

2) Dr. Seidenwurm thanked all of the staff for the number of scholars that graduated. She stated that the council appreciates and congratulates all of ABQCA.

VI. ANNOUNCEMENTS

The next ABQCA Governing Council monthly meeting is scheduled for Tuesday, July 28, 2020 at 5:00pm. It will be held online and information to join the meeting will be emailed prior to the meeting.

VII. MEETING ADJOURNED

President Rodarte asked for a motion to adjourn the meeting. Dr. Hunemuller made such motion. Dr. Seidenwurm seconded the motion. All Council Members voted in favor of the motion, by roll call vote: Dr. Hunemuller, Dr. Seidenwurm, Mr. Kennedy and President Rodarte. President Rodarte adjourned the meeting at 5:29 pm.