



Minutes of the
GOVERNING COUNCIL MEETING – HELD VIA ONLINE PLATFORM
Tuesday, May 26, 2020 - 5:00 pm
ABQ Charter Academy
405 Dr. Martin Luther King Jr. Blvd. NE
Albuquerque, NM 87102

Council Members Present (via online platform):

Dr. Rhonda Seidenwurm, Secretary
Dr. Evalynne Hunemuller, Vice President
Chandra McCray, Member

ABQCA Guests:

Erik Bose, Executive Director
Sean Fry, Business Manager
Amy Roble, Principal
Deb Moya, Asst. Principal/Dir. Special Services

Council Members Not Present: John Rodarte, President; Jacob Kennedy, Treasurer

Minutes: Andrea Kepple, Executive Assistant/STARS Coordinator; Sean Fry, Business Manager

I. CALL MEETING TO ORDER

The meeting was called to order at 5:02 pm by Secretary Rhonda Seidenwurm via Zoom. Documents were emailed to all members prior to the meeting. ABQCA will continue to hold its Governing Council meetings online until social distancing restrictions due to COVID-19 are lifted by the Governor or other authorizing entity.

II. OPENING ACTIVITIES

A. Approval of May 26, 2020 Agenda

Secretary Seidenwurm asked for a motion on the agenda. Ms. McCray made a motion to approve. Dr. Hunemuller seconded the motion. All Council Members present voted in favor of the motion, by roll call vote: Ms. McCray, Dr. Hunemuller and Secretary Seidenwurm. There was no further discussion.

B. Approval of April 28, 2020 Minutes

Secretary Seidenwurm asked for a motion on the minutes. Dr. Hunemuller made a motion to approve. Ms. McCray seconded the motion. All Council Members present voted in favor of the motion, by roll call vote: Dr. Hunemuller, Ms. McCray and Secretary Seidenwurm. There was no further discussion.

III. FINANCE COMMITTEE REPORT

A. Business Manager Report – Sean Fry

The April 2020 Financial Statements and Check Register were distributed electronically to the council prior to the meeting.

1. Mr. Fry gave a review of the school's cash balances by fund. The percentage of flow through funds that have been expensed and (Committed) through the end of April 2020 are:

- Title I ESEA – 100% (100%)
- IDEA-B Entitlement –84.95% (100.11%)
- Charter Schools – 77.42% (77.42%)
- English Language Acquisition – 0% (0%)
- Title II Teacher/Principal Training & Recruiting – 95.46% (95.46%)
- Title IV – 0% (0%)
- Title I CSI– 100% (100%)
- DCIM– 100% (100%)
- G.O. Bond Student Library – 15.32% (15.32%)
- 2019 GAA Library – 86.20% (95.42%)
- Feminine Hygiene – 0% (0%)
- Lease Assistance – 100% (100%)

2. Highlights from the Check Register for April 2020: (sent electronically for review)

At a glance –The nonrecurring transactions by category are:

- Curriculum/Program Related:
4/2/20 #9782 to CES for Powerschool Renewal (5,371.59) - \$6,676.36

4/2/20 #9805 to Jennie Trinkaus for ECE Licensure Fee-\$150.00

- Travel/PD Expenditures: None
- Facility Maintenance Expenditures:
4/2/20 & 4/7/20, #9785 & #9787 to Steel Alliance Fabrication for E. Fire Exit Cage Extension \$1,724.80
- Other One-Time/Infrequent Expenditures of Note:
4/16/20 #9796 to RM Development for 401 Edith Pre-construction Services - \$30,000
4/29/20 #9798 to Erik Bose for domain renewal (\$100.60) - \$154.57
4/29/20 #9801 to Millenium Communications for Shoretel Client renewal - \$1,435.82
4/29/20 #9802 to PCSNM for FY2021 Membership - \$4,125.00
- Voided Checks: None

3. Other Items for Discussion

- Finance Committee met May 19, 2020 to review April 2020 Financial activity.
- Budget was submitted to PED on April 29, 2020 via OBMS; delivered to APS 4/30/20.
- There will be a large inventory disposal for May/June depending on Facility progress/Covid.

B. Approval of Cash Disbursements for April 2020

Secretary Seidenwurm asked for a motion on the cash disbursements. Dr. Hunemuller made a motion to approve. Ms. McCray seconded the motion. All Council Members present voted in favor of the motion, by roll call vote: Dr. Hunemuller, Ms. McCray and Secretary Seidenwurm. There was no further discussion.

C. Approval of BAR

BAR 001-090-1920-0035-T

Secretary Seidenwurm asked for a motion on the BAR. Ms. McCray made a motion to approve. Dr. Hunemuller seconded the motion. All Council Members present voted in favor of the motion, by roll call vote: Ms. McCray, Dr. Hunemuller and Secretary Seidenwurm. There was no further discussion.

D. Approval of Resolution 2019/2020-004 FY2020 Budget Maintenance

Mr. Fry explained that this resolution was suggested as a best practice by APS, and would allow the Business Manager and Executive Director to make minor adjustments to the budget to keep in compliance.

Secretary Seidenwurm asked for a motion on the resolution. Ms. McCray made a motion to approve. Dr. Hunemuller seconded the motion. All Council Members present voted in favor of the motion, by roll call vote: Ms. McCray, Dr. Hunemuller and Secretary Seidenwurm. There was no further discussion.

IV. EXECUTIVE DIRECTOR REPORT

A. Highlights from Executive Director's Report:

Scholars

- 70 Grads – up from 44 just last month; deadline is June 19th
- Some “reluctant classroom scholars” are actually excelling in the virtual environment

Politics

- The APS site visit in April was positive
- Re-opening plans are being formulated with the three (3) options at hand

ABQCA

- Staff are doing a great job keeping scholars motivated to keep working and finish
- The registration process is now completely online
- 100 Chrome Books are being utilized by scholars; looking into purchasing 50 more
- Graduation Committee is organizing a drive-through/parade celebration

Building

- Still waiting on PED to approve purchase of new building so we can move forward

B. Approval of the Matthews-Fox PC Professional Services Agreement for the 2020-2021 School Year

Secretary Seidenwurm asked for a motion on the legal services contract. Dr. Hunemuller made a motion to approve. Ms. McCray seconded the motion. All Council Members present voted in favor of the motion, by roll call vote: Dr. Hunemuller, Ms. McCray and Secretary Seidenwurm. There was no further discussion.

V. PUBLIC COMMENT

- 1) Secretary Seidenwurm asked Mr. Bose to share with the staff that the board notices and appreciates all of the staff's efforts with scholars during this difficult time.
- 2) Mr. Bose reminded the Council that he still needs an evaluation for the records. Secretary Seidenwurm asked him to forward a copy of last year's for the Council to work off.
- 3) Dr. Hunemuller shared some information from the Journal on interviews with local political/educational figures.
- 4) Everyone congratulated Dr. Hunemuller on her upcoming retirement.

VI. ANNOUNCEMENTS

The Governing Council meeting scheduled for Tuesday, June 9th was rescheduled.

The next ABQCA Governing Council monthly meeting is scheduled for Tuesday, June 23, 2020 at 5:00pm. It will be held online and information to join the meeting will be emailed prior to the meeting.

VII. MEETING ADJOURNED

Secretary Seidenwurm asked for a motion to adjourn the meeting. Dr. Hunemuller made a motion to approve. Ms. McCray seconded the motion. All Council Members present voted in favor of the motion, by roll call vote: Dr. Hunemuller, Ms. McCray and Secretary Seidenwurm. There was no further discussion. Secretary Seidenwurm adjourned the meeting at 5:32 pm.