



Minutes of the
GOVERNING COUNCIL MEETING – HELD VIA ONLINE PLATFORM
Tuesday, April 28, 2020 - 5:00 pm
ABQ Charter Academy
405 Dr. Martin Luther King Jr. Blvd. NE
Albuquerque, NM 87102

Council Members Present (via online platform):

John Rodarte, President
Dr. Evalynne Hunemuller, Vice President
Dr. Rhonda Seidenwurm, Secretary
Jacob Kennedy, Treasurer
Chandra McCray, Member (joined meeting at 5:12pm)

ABQCA Guests:

Erik Bose, Executive Director
Sean Fry, Business Manager
Amy Roble, Principal
Deb Moya, Asst. Principal/Dir. Special Services
Dr. Sandy Roth, Dir. of Curriculum & Assessments

Council Members Not Present: N/A

Other ABQCA Guests: Cathe Sanchez, John Broilo, Stephanie Page-Harrington, Randy Valles, Kelly Shelton, Jeanette Perez

Minutes: Andrea Kepple, Executive Assistant/STARS Coordinator

I. CALL MEETING TO ORDER

The meeting was called to order at 4:59 pm by President John Rodarte via Zoom. Documents were emailed to all members prior to the meeting. ABQCA will continue to hold its Governing Council meetings online until social distancing restrictions due to COVID-19 are lifted by the Governor or other authorizing entity.

II. OPENING ACTIVITIES

A. Approval of April 28, 2020 Agenda

President Rodarte asked for a motion on the agenda. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

B. Approval of March 24, 2020 Minutes

President Rodarte asked for a motion on the minutes. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

III. FINANCE COMMITTEE REPORT

A. Business Manager Report – Sean Fry

The March 2020 Financial Statements and Check Register were distributed electronically to the council prior to the meeting. Mr. Fry started his report by stating that ABQCA was in great shape.

1. Mr. Fry gave a review of the school's cash balances by fund. The percentage of flow through funds that have been expensed and (Committed) through the end of March 2020 are:

- Title I ESEA – 100% (100%)
- IDEA-B Entitlement –76.46% (99.74%)
- Charter Schools – 0% (0%)
- English Language Acquisition – 0% (0%)
- Title II Teacher/Principal Training & Recruiting – 95.46% (95.46%)
- Title IV – 0% (0%)
- Title I CSI– 100% (100%)
- DCIM– 45.74% (45.74%)
- G.O. Bond Student Library – 15.32% (15.32%)
- 2019 GAA Library – 86.17% (95.39%)
- Feminine Hygiene – 0% (0%)

2. Highlights from the Check Register for March 2020: (sent electronically for review)

At a glance –The nonrecurring transactions by category are:

- Curriculum/Program Related:

3/24/20 #9772 to Herff Jones for Graduation Materials-\$950.00

- Travel/PD Expenditures: None
- Facility Maintenance Expenditures:
3/5/20 to A-Tech for new Doorbird, smoke detectors -\$2,002.16
3/24/20 #9779 to Steel Alliance Fabrication for E. Fire Exit Cage Final -\$1,886.50
- Other One-Time/Infrequent Expenditures of Note:
3/24/20 #9771 to Funds for Learning for Category 2 eRate - \$1,750.00
3/5/20 #9759 & 9761 to Employees for 218 Refunds
3/13/20 #9765-9766 to Employees for 218 Refunds
- Voided Checks: None

3. Other Items for Discussion

- Finance Committee met April 21, 2020 to review March 2020 Financial activity.
- All of the requested refunds for the 218 modification have been received. ABQCA recovered \$19,157 in Prior Year Social Security contributions and \$2,139 in interest for a total of \$21,296.
- Spring Budget Workshop was held digitally on April 9-10
- Compiled FY20 Teacher Salary Schedules from APS, Rio Rancho, Cottonwood Classical, Artesia, and Hobbs for Analysis
- FY2021 Budget is due to APS April 30th and to PED May 7th.
- There will be a large inventory disposal for May/June depending on Facility progress/Covid.

B. Approval of Cash Disbursements for March 2020

President Rodarte asked for a motion on the March 2020 cash disbursements. Dr. Seidenwurm made a motion to approve. Mr. Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

C. Approval of BARS

Increase BAR 001-090-1920-0031-I

Increase BAR 001-090-1920-0032-I

Increase BAR 001-090-1920-0033-I

Maintenance BAR 001-090-1920-0034-M

President Rodarte asked for a motion on all the BARS as presented. Dr. Hunemuller made a motion to approve. Mr. Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

D. Approval of FY2020 3rd Quarter Outstanding Loans

President Rodarte asked for a motion on the 3rd quarter loans. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

E. Approval of ABQCA 2020-21 School Calendar

President Rodarte asked for a motion on the 2020-21 school calendar. Mr. Kennedy made a motion to approve. Ms. McCray seconded the motion. There was no further discussion. The motion carried unanimously.

F. Approval of ABQCA 2020-21 Staff Salary Schedules

The Council discussed wanting to equalize the disparity between the lowest and highest paid teacher positions when the budget allows.

President Rodarte asked for a motion on the 2020-21 salary schedules. Dr. Seidenwurm made a motion to approve. Mr. Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

G. Approval of ABQCA 2020-21 School Budget

Mr. Fry stated that the budget may need to be adjusted as things progress with the pandemic.

President Rodarte asked for a motion on the 2020-21 budget. Dr. Seidenwurm made a motion to approve. Ms. McCray seconded the motion. There was no further discussion. The motion carried unanimously.

H. Approval of 2020-21NMPSIA Part-Time Resolution #2019/2020-003

President Rodarte asked for a motion on the resolution. Mr. Kennedy made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

IV. EXECUTIVE DIRECTOR REPORT

A. Highlights from Executive Director's Report:

Scholars

- Enrollment is at 359

Politics

- The school building is closed for the remainder of the year.
- We created a Continuous Learning Plan and it was approved by the PED.
- We are continuing to refine a 100% distance learning opportunity for all scholars for the remainder of the year.

ABQCA

- All classes are on-line with teachers supporting scholar learning through office hours on Zoom and all staff are available to scholars during regular school hours.
- Staff are turning in time sheets on a weekly basis outlining their efforts to connect and support scholars in their learning.
- We are holding weekly staff meeting on Mondays at 3:00 via zoom.
- Leadership team continues to meet several times each week to communicate and support our staff.
- Working to create an online registration platform.
- Purchased 100 new Chrome books and getting them out to scholars as they need.
- Sad news: 2 of our former graduates (brother and sister) have passed away from Covid-19. We have reached out to the family.

Building

- Building next door - Dr. is out so we are moving forward with the purchase.
- Formal notification has been submitted to the PSFA of our intent to purchase 401 Edith.
- PSFA gave us a potential weighted NMCI letter.

B. CONSIDERATION FOR APPROVAL TO ADJOURN TO CLOSED SESSION PURSUANT TO THE OPEN MEETINGS ACT NMSA 1978 (§ 10-15-1 (H)(8) REAL PROPERTY AND WATER RIGHTS) FOR THE PURPOSE OF DISCUSSING THE ACQUISITION OF REAL PROPERTY (401 EDITH BLVD. NE AND 405 MARTIN LUTHER KING JR. AVE. NE) PURSUANT TO A LEASE PURCHASE AGREEMENT

President Rodarte made a motion to adjourn to closed session pursuant to the Open Meetings Act NMSA 1978 § 10-15-1 (H)(8) for the purpose of discussing the acquisition of real property pursuant to a lease purchase agreement. Dr. Seidenwurm seconded the motion.

President Rodarte requested a vote of Council Members, which resulted in agreement of Council Members to convene in closed session for the purpose of discussing the acquisition of real property (401 Edith Blvd. NE and 405 Martin Luther King Jr. Ave. NE) pursuant to a lease purchase agreement with Council Members Rhonda Seidenwurm, Evalynne Hunemuller, Jacob Kennedy, Chandra McCray and President John Rodarte. All Council Members voted in favor of the motion. Council Members met in closed session beginning at 6:04 pm.

C. RECONVENE TO OPEN MEETING

Governing Council, by roll call vote, voted to reconvene to Open Meeting at 6:13 pm. Motion made by Rhonda Seidenwurm and seconded by Chandra McCray. Vote in the affirmative by individual members Evalynne Hunemuller, Rhonda Seidenwurm, Chandra McCray, Jacob Kennedy and President John Rodarte.

D. STATEMENT OF CLOSURE

President John Rodarte stated that the ABQ Charter Academy Governing Council met in closed session April 28, 2020 to discuss the acquisition of real property (401 Edith Blvd. NE and 405 Martin Luther King Jr. Ave. NE) pursuant to a lease

purchase agreement, and that no discussion was made during closed session on any topics other than the acquisition, as stated on the agenda. No action was taken.

E. Approval of Purchase and Sale Agreement for 401 Edith Blvd. NE and 405 Martin Luther King Jr. Ave. NE

President Rodarte asked for a motion on the purchase and sale agreement. Dr. Seidenwurm made a motion to approve. Mr. Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

F. Approval of Governing Council Resolution #2019/2020-002 Approving Form of Lease Purchase Arrangement to Acquire 401 Edith Blvd. NE and 405 Martin Luther King Jr. Ave. NW, Pursuant to the Public School Lease Purchase Act, NMSA 1978, Sections 22-26A-1, et seq. and to Proceed to Submit Lease Purchase Agreement to the New Mexico Public Education Department for Approval

President Rodarte asked for a motion on the resolution. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

G. Approval of Revised Banking and Investments Policy

President Rodarte asked for a motion on the revised policy. Ms. McCray made a motion to approve. Mr. Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

V. PUBLIC COMMENT

There were no public comments.

VI. ANNOUNCEMENTS

The next ABQCA Governing Council monthly meeting is scheduled for Tuesday, May 26, 2020 at 5:00pm. It will be held online and information to join the meeting will be emailed prior to May 26th.

VII. MEETING ADJOURNED

President Rodarte asked for a motion to adjourn the meeting. Dr. Seidenwurm made such motion. Ms. McCray seconded the motion. The motion carried unanimously. President Rodarte adjourned the meeting at 6:33 pm.