



Minutes of the
GOVERNING COUNCIL MEETING
Tuesday, February 25, 2020 - 5:00 pm
ABQ Charter Academy
405 Dr. Martin Luther King Jr. Blvd. NE
Albuquerque, NM 87102

Council Members Present:

John Rodarte, President (phone/arrived at 5:17)
Dr. Evalynne Hunemuller, Vice President
Dr. Rhonda Seidenwurm, Secretary

ABQCA Guests:

Erik Bose, Executive Director
Sean Fry, Business Manager
Amy Roble, Principal
Deb Moya, Asst. Principal/Dir. Special Services

Council Members Not Present: Jacob Kennedy, Treasurer; Chandra McCray, Member

Minutes: Andrea Kepple, Executive Assistant/STARS Coordinator

I. CALL MEETING TO ORDER

The meeting was called to order at 4:59 pm by Secretary Rhonda Seidenwurm.

Council members present were provided with laptops and access to all meeting documents in either electronic or hardcopy format. Documents were also emailed to all members prior to the meeting.

II. OPENING ACTIVITIES

A. Approval of February 25, 2020 Agenda

Secretary Seidenwurm asked for a motion on the agenda. Dr. Hunemuller made a motion to approve. Mr. Rodarte seconded the motion. There was no further discussion. The motion carried unanimously.

B. Approval of January 28, 2020 Minutes

Secretary Seidenwurm asked for a motion on the minutes. Dr. Hunemuller made a motion to approve. Mr. Rodarte seconded the motion. There was no further discussion. The motion carried unanimously.

III. FINANCE COMMITTEE REPORT

A. Business Manager Report – Sean Fry

The January 2020 Financial Statements and Check Register were distributed electronically to the council prior to the meeting.

1. Mr. Fry gave a review of the school's cash balances by fund. The percentage of flow through funds that have been expensed and (Committed) through the end of January 2020 are:

Title I ESEA – 100% (100%)
IDEA-B Entitlement – 59.42% (100.04%)
English Language Acquisition – 0% (0%)
Title II Teacher/Principal Training & Recruiting – 95.46% (95.46%)
Title I CSI– 100% (100%)
DCIM– 45.74% (45.74%)
G.O. Bond Student Library – 15.32% (15.32%)
2019 GAA Library – 79.04% (88.33%)

2. Highlights from the Check Register for January 2020: (sent electronically for review)

At a glance –The nonrecurring transactions by category are:

- Curriculum/Program Related:
1/16/20 #9691 to CNM Bookstore for Dual Credit - \$1,887.75
- Travel/PD Expenditures:
1/23/20 #9704 to NMASBO for Fry Winter Conference Feb 19-21 - \$275.00
1/30/20 #9717 to NMASBO for Bose & Fry Spring Budget April 1-3 - \$300.00
- Facility Maintenance Expenditures:

1/9/20 to A-Tech \$334.35 for E. Fire Exit Camera Repair - \$609.10

- Other One-Time/Infrequent Expenditures of Note:

1/9/20 #9683 to Moss Adams for final FY19 Audit Payment - \$3,922.66

1/23/20 #9698 to ABQ Moms Blog for Advertising - \$215.75

1/23/20 #s 9699, 9700, 9703, & 9706 to Misc. Employees for 2019 FSA Refund - \$14.66/67

1/30/20 #9715 to Funds for Learning for FY20 ERate Consulting - \$1,750.00

- Voided Checks: None

3. Other Items for Discussion

- We are still waiting on outstanding reimbursements from APS from July to present.
- Finance Committee met February 13, 2020 to review January 2020 Financial activity.

B. Approval of Cash Disbursements for January 2020

Secretary Seidenwurm asked for a motion on the January 2020 cash disbursements. Dr. Hunemuller made a motion to approve. Mr. Rodarte seconded the motion. There was no further discussion. The motion carried unanimously.

C. Approval of BARS

Increase BAR 1920-24189-0025-I

Increase BAR 1920-11000-0026-I

Initial Budget BAR 1920-31703-0027-IB

Secretary Seidenwurm asked for a motion on all the BARS as presented. Dr. Hunemuller made a motion to approve. Mr. Rodarte seconded the motion. There was no further discussion. The motion carried unanimously.

IV. EXECUTIVE DIRECTOR REPORT

A. Highlights from Executive Director's Report:

Scholars

- Enrollment is at 359

Politics

- Age cap was not addressed during legislation
- Feds are coming with CSP to March visit

ABQCA

- We were able to have our accreditation visit postponed until next year (we just renewed and we'll have a new building next year)
- Received legislative appropriation to fix our roof and upgrade the HVAC

Building

- The last tenant in the new building should be out at the end of April
- Plan on closing on new building at end of April; construction is expected to take about 3 months
- Homeless individuals are still setting fires in the stairwell and leaving pieces of their shelter structures in the parking lot. Construction on the stairwell cage (with interior crash-bar) scheduled to happen next week.

B. Approval of Revised ABQCA Scholar Discipline Policy

Secretary Seidenwurm asked for a motion on the revised policy. Dr. Hunemuller made a motion to approve. Mr. Rodarte seconded the motion. There was no further discussion. The motion carried unanimously.

C. Approval of New ABQCA Special Education Policy

Secretary Seidenwurm asked for a motion on the new policy. Dr. Hunemuller made a motion to approve. Mr. Rodarte seconded the motion. There was no further discussion. The motion carried unanimously.

D. Approval of Resolution #2019/2020-001: FY2020 Intel 40 for 40 STEM Grant

Secretary Seidenwurm asked for a motion on the resolution. Mr. Rodarte made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously. Council members' signatures were obtained.

V. CONSIDERATION FOR APPROVAL TO ADJOURN TO CLOSED SESSION PURSUANT TO THE OPEN MEETINGS ACT NMSA 1978 (§ 10-15-1 (H)(2) LIMITED PERSONNEL MATTERS) FOR THE PURPOSE OF DISCUSSING THE EXECUTIVE DIRECTOR'S EVALUATION

Secretary Seidenwurm asked for a motion to table the discussion of the Executive Director's evaluation until all council members are present. Dr. Hunemuller made such motion. Mr. Rodarte seconded the motion. There was no further discussion. The motion carried unanimously. This agenda item will be added to next month's meeting.

VI. PUBLIC COMMENT

There were no public comments.

VII. ANNOUNCEMENTS

The ABQCA Governing Council meeting scheduled for Tuesday, March 24, 2020 was rescheduled due to conflicts. The next ABQCA Governing Council monthly meeting is now scheduled for **Thursday, March 19, 2020**.

VIII. MEETING ADJOURNED

Secretary Seidenwurm asked for a motion to adjourn the meeting. Dr. Hunemuller made such motion. Mr. Rodarte seconded the motion. The motion carried unanimously. Secretary Seidenwurm adjourned the meeting at 5:36 pm.