



Minutes of the  
**GOVERNING COUNCIL MEETING**  
**Tuesday, January 28, 2020 - 5:00 pm**  
ABQ Charter Academy  
405 Dr. Martin Luther King Jr. Blvd. NE  
Albuquerque, NM 87102

**Council Members Present:**

John Rodarte, President  
Dr. Evalynne Hunemuller, Vice President  
Dr. Rhonda Seidenwurm, Secretary  
Chandra McCray, Member  
Jacob Kennedy, Treasurer (arrived at 5:16)

**ABQCA Guests:**

Erik Bose, Executive Director  
Sean Fry, Business Manager  
Amy Roble, Principal  
Deb Moya, Asst. Principal/Dir. Special Services

**Council Members Not Present:**

**Minutes:** Andrea Kepple, Executive Assistant/STARS Coordinator

**I. CALL MEETING TO ORDER**

The meeting was called to order at 5:03 pm by President John Rodarte.

Council members present were provided with laptops and access to all meeting documents in either electronic or hardcopy format. Documents were also emailed to all members prior to the meeting.

**II. OPENING ACTIVITIES**

**A. Approval of January 28, 2020 Agenda**

President Rodarte asked for a motion on the agenda. Dr. Seidenwurm made a motion to approve. Ms. McCray seconded the motion. There was no further discussion. The motion carried unanimously.

**B. Approval of December 17, 2019 Minutes**

President Rodarte asked for a motion on the minutes. Dr. Hunemuller made a motion to approve. Dr. Seidenwurm seconded the motion. There was no further discussion. The motion carried unanimously.

**III. FINANCE COMMITTEE REPORT**

**A. Business Manager Report – Sean Fry**

The December 2019 Financial Statements and Check Register were distributed electronically to the council prior to the meeting.

1. Mr. Fry gave a review of the school's cash balances by fund. The percentage of flow through funds that have been expensed and (Committed) through the end of December 2019 are:

- Title I ESEA – 99.71% (99.71%)
- IDEA-B Entitlement – 50.90% (100.02%)
- English Language Acquisition – 0% (0%)
- Title II Teacher/Principal Training & Recruiting – 95.46% (95.46%)
- Title I CSI– 99.96% (101.97%)
- DCIM– 4.05% (80.50%)
- G.O. Bond Student Library – 15.32% (15.32%)
- 2019 GAA Library – 79.04% (86.41%)

2. Highlights from the Check Register for December 2019: (sent electronically for review)

At a glance –The nonrecurring transactions by category are:

- Curriculum/Program Related:  
12/19/19 #9668 to Kellye Junchaya for IEP Translation - \$32.36
- Travel/PD Expenditures:  
12/5/19 #9655 to SXSU LLC for Roth Registration SXSU Edu Conference in March 2020 - \$430.00

12/5/19 #9656 to Torres Travel for SXSW Airfare - \$564.00

- Facility Maintenance Expenditures:

12/19/19 #9677 to ACES (\$5,199.03 for 405 MLK HVAC Duct Mapping) -\$8,440.50

- Other One-Time/Infrequent Expenditures of Note:

12/23/19 #9677 to Rachel Matthew Development for Pre-Development - \$30,000.00;

- Voided Checks: None

### 3. Other Items for Discussion

- Finance Committee met January 9, 2020 to review December 2019 Financial activity.
- Received only \$45,265.78 (14%) (\$11,811.53 for IDEA-B Sept-Oct, \$33,454.25 for PSCOC Q1) of \$240,060.35.
- SB-9 Will continue due to "delay" language in 2019 HB407.
- FY2020 2nd qtr. Inter-fund loans.

#### **B. Approval of Cash Disbursements for December 2019**

President Rodarte asked for a motion on the December 2019 cash disbursements. Ms. McCray made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

#### **C. Approval of FY2020 Second Quarter Outstanding Loans**

President Rodarte asked for a motion on the 2<sup>nd</sup> quarter outstanding loans. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

#### **D. Approval of BARS**

Maintenance BAR 1920-11000-0004-M

Initial BAR 1920-31701-0020-I

Transfer BAR 1920-27107-0021-T

Transfer BAR 1920-11000-0022-T

Initial BAR 1920-31701-0023-I

President Rodarte asked for a motion on all the BARS as presented. Dr. Seidenwurm made a motion to approve. Ms. McCray seconded the motion. There was no further discussion. The motion carried unanimously.

## **IV. EXECUTIVE DIRECTOR REPORT**

### **A. Highlights from Executive Director's Report:**

#### Scholars

- Currently no wait list – we have been enrolling scholars as they sign up
- The age cap has greatly affected our wait list

#### Politics

- Regarding the age cap: legislature has a discussion item to raise the age again but cap the funding for 22+ at \$6,000.00/student
- Urban Small Size wouldn't effect this year's budget – would next year's

#### ABQCA

- We were not awarded the Community Schools grant
- NM Vista is the new "Dashboard" for school grading
- We have plans to start a food service program and are gathering resources for our day care center
- Our new app is live

#### Building

- Fires being set in our outside stairwell remains an ongoing concern – it will cost about \$9,600.00 to enclose the stairwell

**B. Approval of Revised ABQCA Employee Codes of Conduct Policy**

President Rodarte asked for a motion on the revised policy. Dr. Seidenwurm made a motion to approve. Mr. Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

**V. PUBLIC COMMENT**

There were no public comments.

**VI. ANNOUNCEMENTS**

The next ABQCA Governing Council monthly meeting is scheduled for Tuesday, February 25, 2020.

**VII. MEETING ADJOURNED**

President Rodarte asked for a motion to adjourn the meeting. Dr. Seidenwurm made such motion. Mr. Kennedy seconded the motion. The motion carried unanimously. President Rodarte adjourned the meeting at 5:49 pm.