



Minutes of the
GOVERNING COUNCIL MEETING
Tuesday, December 17, 2019 - 5:00 pm
ABQ Charter Academy
405 Dr. Martin Luther King Jr. Blvd. NE
Albuquerque, NM 87102

Council Members Present:

John Rodarte, President
Dr. Evalynne Hunemuller, Vice President
Dr. Rhonda Seidenwurm, Secretary
Chandra McCray, Member (arrived at 5:05)
Jacob Kennedy, Treasurer (arrived at 5:26)

ABQCA Guests:

Erik Bose, Executive Director
Sean Fry, Business Manager
Amy Roble, Principal
Deb Moya, Asst. Principal/Dir. Special Services

Council Members Not Present:

Minutes: Amy Roble, Principal

I. CALL MEETING TO ORDER

The meeting was called to order at 4:59 pm by President John Rodarte.

Council members present were provided with laptops and access to all meeting documents in either electronic or hardcopy format. Documents were also emailed to all members prior to the meeting.

II. OPENING ACTIVITIES

A. Approval of December 17, 2019 Agenda

President Rodarte asked for a motion on the agenda. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

B. Approval of November 19, 2019 Minutes

President Rodarte asked for a motion on the minutes. Dr. Hunemuller made a motion to approve. Dr. Seidenwurm seconded the motion. There was no further discussion. The motion carried unanimously.

III. CONSIDERATION FOR APPROVAL TO ADJOURN TO CLOSED SESSION PURSUANT TO THE OPEN MEETINGS ACT NMSA 1978 (§ 10-15-1 (H) – AUDIT ACT, SECTION 12-6-5) FOR THE PURPOSE OF REVIEWING THE RESULTS OF THE FY2019 AUDIT, AND (§ 10-15-1 (H.8)) FOR THE PURPOSE OF DISCUSSING THE PURCHASE, ACQUISITION, OR DISPOSAL OF REAL PROPERTY OR WATER RIGHTS BY THE PUBLIC BODY; DISCUSSION ONLY

President Rodarte asked for a motion to adjourn to closed session pursuant to the Open Meetings Act NMSA 1978 § 10-15-1 (H) for the purpose of reviewing the FY2019 Audit, and (§ 10-15-1 (H.8)) for the purpose of discussing the purchase, acquisition or disposal of real property or water rights by the public body. Dr. Seidenwurm made such motion. Dr. Hunemuller seconded the motion.

President Rodarte requested a vote of Council Members, which resulted in agreement of Council Members to convene in closed session for the purposes of reviewing the results of the FY2019 Audit and discussing the purchase, acquisition or disposal of real property or water rights by the public body, with Council Members Rhonda Seidenwurm, Evalynne Hunemuller and President John Rodarte. All Council Members voted in favor of the motion. Council Members met in closed session beginning at 5:02 pm.

IV. RECONVENE TO OPEN MEETING

Governing Council, by roll call vote, voted to reconvene to Open Meeting at 5:15 pm. Motion made by Dr. Seidenwurm and seconded by Dr. Hunemuller. Vote in the affirmative by individual members Evalynne Hunemuller, Rhonda Seidenwurm and President John Rodarte.

V. STATEMENT OF CLOSURE

President Rodarte stated that the ABQ Charter Academy Governing Council met in closed session December 17, 2019 to discuss the results of the FY2019 Audit and the purchase, acquisition or disposal of real property or water rights by the public body, and that no discussion was made during closed session on any topics other than those, as stated on the agenda. No action was taken.

VI. FINANCE COMMITTEE REPORT

A. Business Manager Report – Sean Fry

The November 2019 Financial Statements and Check Register were distributed electronically to the council prior to the meeting.

1. Mr. Fry gave a review of the school's cash balances by fund. The percentage of flow through funds that have been expensed and (Committed) through the end of November 2019 are:

Title I ESEA – 95.56% (99.79%)

IDEA-B Entitlement – 42.40% (99.9%)

English Language Acquisition – 0% (0%)

Title II Teacher/Principal Training & Recruiting – 90.08% (93.32%)

Title I CSI– 92.25% (99.97%)

G.O. Bond Student Library – 0% (39.06%)

2019 GAA Library – 78.96% (86.41%)

2. Highlights from the Check Register for November 2019: (sent electronically for review)

At a glance –The nonrecurring transactions by category are:

- Curriculum/Program Related:

- 11/7/19 #9609 to Naviance for Next Step Software Renewal -\$3,160.00

- 11/7/19 #9613 to zSpace for New zSpace Machine -\$4,724.00

- 11/14/19 #9619 to Digital Theatre for Online film database renewal -\$895.00

- 11/14/19 #9621 to McComas & Associates for Reading Plus renewal -\$11,300.00

- 11/14/19 #9626 to zSpace for existing zSpace software renewals -\$2,625.00

- Travel/PD Expenditures:

- 11/7/19 #9598 to Albert Sanchez Bus for 10/31 Zoo Trip -\$230.05

- 11/21/19 #9633 to Albert Sanchez Bus for 11/19 Rocketry Trip -\$230.05

- Facility Maintenance Expenditures: None

- Other One-Time/Infrequent Expenditures of Note:

- 11/7/19 #9600 to Aptegy for New App and Website development -\$9,090.00

- 11/7/19 #9610 to DR. Roth for Reimbursement of SurveyMonkey Renewal -\$403.68

- 11/7/19 #9611 to Ad-Vantage Holdings for New Scholar Advertising at mall -\$1,215.00

- Voided Checks:

- #9628-#9632 for 2X sided printing, reissued;

- #9634 to Erik Bose for incorrect calculation, reissued #9643

3. Other Items for Discussion

- Finance Committee will meet December 19, 2019 to review November 2019 Financial activity.
- Received 2019 Q3 Social Security Refund per 218 Agreement.
- SB-9 Will continue due to "delay" language in 2019 HB407.
- New Budget Analyst at PED is Vince Vigil.

B. Approval of Cash Disbursements for November 2019

President Rodarte asked for a motion on the November 2019 cash disbursements. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

C. Approval of BARS

Maintenance BAR 1920-11000-0004-M
Transfer BAR 1920-11000-0014-T
Transfer BAR 1920-11000-0015-T
Transfer BAR 1920-11000-0016-T
Transfer BAR 1920-24154-0018-T
Maintenance BAR 1920-11000-0019-M

President Rodarte asked for a motion on all the BARs as presented. Ms. McCray made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

VII. EXECUTIVE DIRECTOR REPORT

A. Highlights from Executive Director's Report:

Scholars

- Enrollment is currently at 333
- Lotterease is being utilized for processing our wait list

Politics

- Working to establish a platform to address the 22+ legislation
- PED visit today

ABQCA

- We were awarded the CSP grant; still waiting to hear about the Community Schools grant
- Participated in Governor's STEM Challenge; saw great scholar growth in the process

Building

- Working with legal and the RM team to purchase the building next door
- Fires being set in our outside stairwell is an ongoing concern

B. Approval of Revised ABQCA Anti-Bullying Policy

President Rodarte asked for a motion on the revised policy. Dr. Seidenwurm made a motion to approve. Mr. Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

C. Approval of New ABQCA Medical Cannabis Policy

President Rodarte asked for a motion on the new policy. Dr. Hunemuller made a motion to approve. Ms. McCray seconded the motion. There was no further discussion. The motion carried unanimously.

VIII. PUBLIC COMMENT

There were no public comments.

IX. ANNOUNCEMENTS

The next ABQCA Governing Council monthly meeting is scheduled for Tuesday, January 28, 2020.

X. MEETING ADJOURNED

President Rodarte asked for a motion to adjourn the meeting. Dr. Hunemuller made such motion. Dr. Seidenwurm seconded the motion. The motion carried unanimously. President Rodarte adjourned the meeting at 5:40 pm.