



Minutes of the  
**GOVERNING COUNCIL MEETING**  
**Tuesday, November 19, 2019 - 5:00 pm**  
ABQ Charter Academy  
405 Dr. Martin Luther King Jr. Blvd. NE  
Albuquerque, NM 87102

**Council Members Present:**

Dr. Evalynne Hunemuller, Vice President  
Dr. Rhonda Seidenwurm, Secretary  
Chandra McCray, Member (via phone)

**ABQCA Guests:**

Erik Bose, Executive Director  
Sean Fry, Business Manager  
Amy Roble, Principal  
Deb Moya, Asst. Principal/Dir. Special Services

**Council Members Not Present:** John Rodarte, President; Jacob Kennedy, Treasurer;

**Minutes:** Andrea Kepple, ABQCA Exec. Assistant/STARS Coord.

**I. CALL MEETING TO ORDER**

The meeting was called to order at 5:12 pm by the Secretary, Dr. Rhonda Seidenwurm.

Council members present were provided with laptops and access to all meeting documents in either electronic or hardcopy format. Documents were also emailed to all members prior to the meeting.

**II. OPENING ACTIVITIES**

**A.** Dr. Seidenwurm called for a motion to table the scheduled closed session portion of the meeting due to the limited physical presence of council members. Ms. McCray made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

**B. Approval of November 19, 2019 Agenda**

Dr. Seidenwurm asked for a motion on the agenda. Dr. Hunemuller made a motion to approve. Ms. McCray seconded the motion. There was no further discussion. The motion carried unanimously.

**C. Approval of October 22, 2019 Minutes**

Dr. Seidenwurm asked for a motion on the minutes. Ms. McCray made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

**III. FINANCE COMMITTEE REPORT**

**A. Business Manager Report – Sean Fry**

The October 2019 Financial Statements and Check Register were distributed electronically to the council prior to the meeting.

1. Mr. Fry gave a review of the school's cash balances by fund. The percentage of flow through funds that have been expensed and (Committed) through the end of October 2019 are:

Title I ESEA – 75.06% (99.95%)

IDEA-B Entitlement – 33.91% (100%)

English Language Acquisition – 0% (0%)

Title II Teacher/Principal Training & Recruiting – 90.08% (90.08%)

Title I CSI– 73.75% (99.99%)

G.O. Bond Student Library – 0% (0%)

2019 GAA Library – 23.45% (40.74%)

2. Highlights from the Check Register for October 2019: (sent electronically for review)

At a glance –The nonrecurring transactions by category are:

- Curriculum/Program Related:  
10/9/19 #9573 to Herff Jones for Graduation Tassels -\$914.87
- Travel/PD Expenditures:  
10/2/19 #9564 to Sean Fry for Fall NMASBO Reimburse -\$658.05  
10/18/19 #9564 to SWREC for Bose & Fry Employment Law -\$350.00
- Facility Maintenance Expenditures:

10/31/19: #9587 to City of Abq FARU for False Fire Alarms 4-6 - \$900

10/31/19: #9595 to The Sign Store for New Room ADA Signs - \$88.76

- Other One-Time/Infrequent Expenditures of Note: None
- Voided Checks: None

3. Other Items for Discussion

- Finance Committee met November 14, 2019 and reviewed October 2019 Financial activity.
- Mr. Fry explained that the state is about \$50M behind in reimbursements to schools.

**B. Approval of Cash Disbursements for October 2019**

Dr. Seidenwurm asked for a motion on the October 2019 cash disbursements. Dr. Hunemuller made a motion to approve. Ms. McCray seconded the motion. There was no further discussion. The motion carried unanimously.

**C. Approval of ABQCA Per Pupil Expenditures Policy**

Dr. Seidenwurm asked for a motion on the new policy. Dr. Hunemuller made a motion to approve. Ms. McCray seconded the motion. There was no further discussion. The motion carried unanimously.

**D. Approval of BARS**

Dr. Seidenwurm asked for a motion on all the BARS as presented. Ms. McCray made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

**IV. EXECUTIVE DIRECTOR REPORT**

**A. Highlights from Executive Director's Report:**

Scholars

- Field trip today to take STEM scholars to Balloon Fiesta Park to launch rockets for the STEM Challenge. Balloon launch is next week.

Politics

- Mr. Bose was finally able to get PCSNM at a meeting with NMCEL
- The age cap will hopefully be a focus of the upcoming legislation
- We will be forming an Equity Council; waiting for direction

ABQCA

- We were awarded the CSP grant
- Advertising for the school has started
- Finalizing our school social media platform/app
- Filed police report on someone who started a fire in our stairwell outside; person was seen on our camera

**V. PUBLIC COMMENT**

There were no public comments.

**VI. ANNOUNCEMENTS**

The next ABQCA Governing Council monthly meeting is scheduled for Tuesday, December 17, 2019.

**VII. MEETING ADJOURNED**

Dr. Seidenwurm asked for a motion to adjourn the meeting. Dr. Hunemuller made such motion. Ms. McCray seconded the motion. The motion carried unanimously. Dr. Seidenwurm adjourned the meeting at 5:46 pm.