



Minutes of the
GOVERNING COUNCIL MEETING
Thursday, October 22, 2019 - 5:00 pm
ABQ Charter Academy
405 Dr. Martin Luther King Jr. Blvd. NE
Albuquerque, NM 87102

Council Members Present:

John Rodarte, President
Dr. Evalynne Hunemuller, Vice President
Dr. Rhonda Seidenwurm, Secretary

ABQCA Guests:

Erik Bose, Executive Director
Sean Fry, Business Manager
Amy Roble, Principal
Deb Moya, Asst. Principal/Dir. Special Services

Council Members Not Present: Jacob Kennedy, Treasurer; Chandra McCray, Member

Minutes: Andrea Kepple, ABQCA Exec. Assistant/STARS Coord.

I. CALL MEETING TO ORDER

The meeting was called to order at 5:01 pm by President Rodarte.

Council members present were provided with laptops and access to all meeting documents in either electronic or hardcopy format. Documents were also emailed to all members prior to the meeting.

II. OPENING ACTIVITIES

A. Approval of October 22, 2019 Agenda

President Rodarte asked for a motion on the agenda. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

B. Approval of September 17, 2019 Minutes

President Rodarte asked for a motion on the minutes. Dr. Hunemuller made a motion to approve. Dr. Seidenwurm seconded the motion. There was no further discussion. The motion carried unanimously.

C. 2019-20 Open Meetings Act Revision

Council discussed changing the ABQCA GC meeting dates from the 3rd Tuesday of the month to the 4th Tuesday, unless the 4th Tuesday falls during a school break.

President Rodarte asked for a motion on the meeting date changes. Dr. Hunemuller made a motion to approve. Dr. Seidenwurm seconded the motion. There was no further discussion. The motion carried unanimously.

III. FINANCE COMMITTEE REPORT

A. Business Manager Report – Sean Fry

The September 2019 Financial Statements and Check Register were distributed electronically to the council prior to the meeting.

1. Mr. Fry gave a review of the school's cash balances by fund. The percentage of flow through funds that have been expensed and (Committed) through the end of September 2019 are:

Title I ESEA – 56.25% (100.48%)
IDEA-B Entitlement – 25.41% (102%)
English Language Acquisition – 0% (0%)
Title II Teacher/Principal Training & Recruiting – 90.08% (90.81%)
Title I CSI– 55.24% (105.80%)
G.O. Bond Student Library – 0% (0%)
2019 GAA Library – 13.92% (21.37%)

2. Highlights from the Check Register for September 2019: (sent electronically for review)

At a glance –The nonrecurring transactions by category are:

- Curriculum/Program Related:
9/12/19 #9527 to iLearn for iMath -\$3750.00

9/12/19 #9530 to Peloton for new PE Equipment - \$3,438.00;

- Travel/PD Expenditures: None
- Facility Maintenance Expenditures:
09/26/19: #9550 to Design Silk Screen Printers for new room signs - \$336
- Other One-Time/Infrequent Expenditures of Note:
09/12/19: #9529 to Moss Adams for FY19 69% Progress Billing - \$8,731.08
09/12/19: #9533 to Sage Software for Sage Assets renewal - \$1,505
- Voided Checks: None

3. Other Items for Discussion

- Finance Committee met September 12, 2019 and reviewed August 2019 Financial activity.
- FY19 Audit Exit meeting was 9/23/19 at Moss Adams.

B. Approval of Cash Disbursements for September 2019

President Rodarte asked for a motion on the September 2019 cash disbursements. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

C. Approval of FY2020 First Quarter Outstanding Loans

President Rodarte asked for a motion on the first quarter loans. Dr. Hunemuller made a motion to approve. Dr. Seidenwurm seconded the motion. There was no further discussion. The motion carried unanimously.

D. Approval of BAR 001-090-1920-0007 – Initial Budget

President Rodarte asked for a motion on the BAR. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

E. Approval of ABQCA Per Pupil Expenditures Policy

Dr. Seidenwurm asked that this agenda item be tabled until next month to allow more time for her to review it.

President Rodarte asked for a motion on tabling the policy. Dr. Seidenwurm made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

IV. EXECUTIVE DIRECTOR REPORT

A. Highlights from Executive Director's Report:

Scholars

- We currently have 5 graduates
- Due to the age cap restriction, we have been needing to turn away about 30% of potential scholars who reach out to us for enrollment. We are starting to look into advertising, which we've never needed to do.

Politics

- All steps of our CAP have been met; it is now closed

ABQCA

- Mr. Bose announced Mr. Fry's new designation as an SFO
- Our lottery software for enrollment is now up and running
- We will be meeting on the CSP grant next week
- Our PD focus for the year is building school community, trauma informed education and the implementation of the DAP

V. PUBLIC COMMENT

There were no public comments.

VI. ANNOUNCEMENTS

The next ABQCA Governing Council monthly meeting is scheduled for Tuesday, November 19, 2019.

VII. MEETING ADJOURNED

President Rodarte asked for a motion to adjourn the meeting. Dr. Hunemuller made such motion. Dr. Seidenwurm seconded the motion. The motion carried unanimously. President Rodarte adjourned the meeting at 5:51 pm.