



Minutes of the
GOVERNING COUNCIL MEETING
Thursday, May 21, 2019 - 5:00 pm
ABQ Charter Academy
405 Dr. Martin Luther King Jr. Blvd. NE
Albuquerque, NM 87102

Council Members Present:

Dr. Evalynne Hunemuller, Vice President (via phone)
Jacob Kennedy, Treasurer (via phone)
Dr. Rhonda Seidenwurm, Secretary
Chandra McCray, Member (via phone)

ABQCA Guests:

Erik Bose, Executive Director
Sean Fry, Business Manager
Amy Roble, Principal

Council Members Not Present: John Rodarte, President

Minutes: Andrea Kepple, ABQCA Exec. Assistant/STARS Coord.

I. CALL MEETING TO ORDER

The meeting was called to order at 5:02 pm by Dr. Seidenwurm.

Council members present were provided with laptops and access to all meeting documents in either electronic or hardcopy format. Documents were also emailed to the Council prior to the meeting.

II. OPENING ACTIVITIES

A. Approval of May 21, 2019 Agenda

Dr. Seidenwurm asked for a motion on the agenda. Ms. McCray made a motion to approve. Mr. Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

B. Approval of April 9, 2019 Minutes

Dr. Seidenwurm asked for a motion on the minutes. Ms. McCray made a motion to approve. Dr. Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

C. Approval of April 30, 2019 Minutes

Dr. Seidenwurm asked for a motion on the minutes. Dr. Hunemuller made a motion to approve. Mr. Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

D. Approval of 2019/20 Open Meetings Act Resolution #2018/19-001

Dr. Seidenwurm asked for a motion on the resolution. Ms. McCray made a motion to approve. Mr. Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

E. 2019/20 Governing Council Member Forms

The following forms were presented for signature. Absent members can sign them at the June meeting.

Code of Ethics

Conflict of Interest

Letter of Commitment

2019-20 GC Meeting Dates (no signature required)

III. FINANCE COMMITTEE REPORT

A. Business Manager Report – Sean Fry

The April 2019 Financial Statements and Check Register were distributed electronically to the Council prior to the meeting.



1. Mr. Fry gave a review of the school's cash balances by fund. The percentage of flow through funds that have been expensed and (Committed) through the end of April 2019 are:

Title I ESEA – 83.01% (99.46%)

IDEA-B Entitlement – 76.27% (99.8%)

English Language Acquisition – 0% (0%)

Title II Teacher/Principal Training & Recruiting – 31.54% (31.54%)

Title IV Student Supp Academic Achievement– 0% (100%)

Dual Credit Instructional Materials –100% (100%)

G.O. Bond Student Library – 0% (0%)

Attendance Success Initiative – 81.78% (100%)

2. Highlights from the Check Register for April 2019: *(sent electronically for review)*

At a glance – A few abnormal transactions this month. The nonrecurring transactions by category are:

- Curriculum/Program Related:
4/25/19 #9338 to Blackboard, Inc. for BB Connect Renewal (Title I), \$1049.88
- Travel Expenditures:
4/2/19 #9318 to Sandra Roth for SXSW PD Final-\$1,539.75
4/25/19 #9347 to Amy Roble for BLPC PD Final-\$125.89
- Facility Maintenance Expenditures:
4/17/19 #9329 for ACES Includes \$3,968 in HVAC Repairs, \$8,169.42
4/17/19 #9333 to Millennium Communications for Shoretel renewal, \$1,435.82
4/25/19 #9344 to Millennium Communications for 2 new phones and install, \$700.48
- Other One-Time/Infrequent Expenditures of Note:
4/17/19 #9334 to NMCCS for HR Training, \$350
4/25/19 #9345 to NMCCS for membership renewal, \$3,538.50
- Voided checks: None

3. Other Items for Discussion

- Finance Committee met at 8:00 AM on May 16, 2019.
- SSA has not approved modification. Last correspondence with State was 4/8/19
- SY 2019-20 budget should be approved in the next two weeks – no issues with APS or PED

B. Approval of Cash Disbursements for April 2019

Dr. Seidenwurm asked for a motion on the April 2019 Cash Disbursements. Mr. Kennedy made a motion to approve. Ms. McCray seconded the motion. There was no further discussion. The motion carried unanimously.

C. Approval of Obsolete Inventory Disposition

Dr. Seidenwurm asked for a motion on the obsolete inventory disposition. Dr. Hunemuller made a motion to approve. Mr. Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

IV. EXECUTIVE DIRECTOR REPORT

A. Highlights from Executive Director's Report:

Scholars

- 80 Grads; 6 more days until the deadline
 - Ms. Kepple mailed graduation invitations to the GC members
- 323 people on the wait list – with the 22 & older removed

ABQCA

- Retaining all staff for next year



Building

- Taking bids for the upstairs construction; starts in 4 weeks

V. PUBLIC COMMENT

There were no public comments.

VI. ANNOUNCEMENTS

1. The next ABQCA Governing Council monthly meeting is scheduled for Tuesday, June 11, 2019 at 5:00 pm.
2. Dr. Seidenwurm reminded everyone that the Governing Council does not usually meet in July, during Summer Break.

VII. MEETING ADJOURNED

Dr. Seidenwurm asked for a motion to adjourn the meeting. Mr. Kennedy made such motion. Dr. Hunemuller seconded the motion. The motion carried unanimously. Dr. Seidenwurm adjourned the meeting at 5:20 pm.