



Minutes of the
GOVERNING COUNCIL MEETING
Thursday, March 19, 2019 - 5:00 pm
ABQ Charter Academy
405 Dr. Martin Luther King Jr. Blvd. NE
Albuquerque, NM 87102

Council Members Present:

John Rodarte, President
Dr. Rhonda Seidenwurm, Secretary
Chandra McCray, Member (arrived at 5:06)

ABQCA Guests:

Amy Roble Principal
Sean Fry, Business Manager
Dr. Sandy Roth, Dir. of Curriculum & Assessment

Council Members Not Present: Dr. Evalynne Hunemuller, Jacob Kennedy (via phone 5:05-5:07)

Minutes: Andrea Kepple, ABQCA Exec. Assistant/STARS Coord.

I. CALL MEETING TO ORDER

The meeting was called to order at 5:05 pm by President John Rodarte. Council members were provided with laptops and access to all meeting documents in electronic format. Documents were also emailed to the Council prior to the meeting.

II. OPENING ACTIVITIES

A. Approval of March 19, 2019 Agenda

President Rodarte asked for a motion on the agenda. Dr. Seidenwurm made a motion to approve. Ms. McCray seconded the motion. There was no further discussion. The motion carried unanimously.

B. Approval of February 21, 2019 Minutes

President Rodarte asked for a motion on the minutes. Ms. McCray made a motion to approve. Dr. Seidenwurm seconded the motion. There was no further discussion. The motion carried unanimously.

C. Charter Goal Data Review – Dr. Roth

Dr. Roth gave a presentation on our current and new charter goals.

1.) Update on Current Performance Framework Goals

Goal #1: Transform 75 students per year from high school drop-outs to high school graduates

- As of the printing of this data review, we were at 16 graduates and expect to meet this goal

Goal #2: Improve Scholar's Reading Skill

- January snapshot data shows consistent improvement (71% of scholars meeting or exceeding their goal)
- We expect to meet this goal for the June snapshot cohort and graduation cohort

Goal #3: Improve Scholars' Mathematics Skill

- January snapshot data shows consistent improvement (68% of scholars meeting or exceeding their goal)
- We expect to meet this goal for the June snapshot cohort and graduation cohort

Dr. Roth also explained that we are working with Dr. Joseph Escobedo and PED on making some changes to our short cycle assessments to more accurately capture student assessment skills data.

2.) Changes to Mission Specific Charter Goals

Dr. Escobedo advised us to change our mission specific charter goals due to the fact that they currently reflect improving scholar Reading and Math skills. The thinking is that all schools do this – charters are unique and so, our goals should be as well. The Leadership Team is still working on this but the new goals will reflect:



- Growth in Developmental Assets
 - This will be measured by the DAP (Developmental Assets Profile assessment)
 - Scholars will be tested at entry and again at 6 months
 - Is in alignment with our TI (Trauma Informed) training and utilization
- On-Time Graduation
 - The current formula to determine rate of graduation (by tracking cohorts) does not correctly capture graduation data for our school.
 - Ms. Roble explained that we will create our own formula to determine a more accurate rate based on:
 - Scholar age
 - Number of credits at enrollment
 - Initial test scores
 - Scholar profile/barriers
 - Ms. Roble stated that we will not be the only APS charter using this system to track graduation. Ms. McCray expressed that she really likes this new system.

Dr. Roth and Ms. Roble further explained that Dr. Escobedo knows this next school year will be a data collection year, whereby we will be experimenting with this new data, gathering baselines and figuring out if what we are tracking – and how we are tracking it – is actually working. If we need to change anything, we have permission and support to do so without any negative ramifications.

D. Approval of Revised ABQCA Leaves of Absence Policy

Mr. Fry explained that this policy was accidentally omitted when the last batch of policies was submitted for approval. Revisions allow for PT staff to be eligible for leave and changes “medical leave” to “sick leave”.

President Rodarte asked for a motion on the revised policy. Ms. McCray made a motion to approve. Dr. Seidenwurm seconded the motion. There was no further discussion. The motion carried unanimously.

E. Approval of APS Charter Amendment Increasing Enrollment Cap

This amendment is being asked for as we prepare to lose the small school adjustment funding at the end of the phase-out period. This will allow us to raise our student cap from 300 to 400.

President Rodarte asked for a motion on the amendment. Dr. Seidenwurm made a motion to approve. Ms. McCray seconded the motion. There was no further discussion. The motion carried unanimously.

III. FINANCE COMMITTEE REPORT

A. Business Manager Report – Sean Fry

The February 2019 Financial Statements and Check Register were distributed electronically to the Council prior to the meeting.

From Mr. Fry’s Business Manager Report, with additional notes from the meeting:

1. Draft Financial Statements for February 2019: *(sent electronically for review)*
 - The combined Balance Sheet shows the school has the following cash balances by fund: Operational (\$206K), Instructional Materials (\$37K), HB-33 (\$215K) and SB-9 Local (\$166K).
 - The combined Balance Sheet reflects an Interfund Payable/Receivable of \$83,420 which is comprised of Title I (\$9,664), IDEA-B (\$3,659), Title II (\$1,942), the new Truancy Initiative (\$11,787), Lease Assistance (\$45,971), and SB-9 State Match (6,398). All of these corresponding RfR’s have been submit to APS and the state accordingly. To date we have received all RfR’s through December. The RfR for the 3rd quarter lease assistance payment was submit on 3/5/19.



- The percentage of flow through funds that have been expensed and (Committed) through the end of February 2019 are:
 - Title I ESEA – 64.97% (96.90%)
 - IDEA-B Entitlement – 66.69% (100%)
 - English Language Acquisition – 0% (0%)
 - Title II Teacher/Principal Training & Recruiting – 14.82% (41.72%)
 - Title IV Student Supp Academic Achievement– 0% (0%)
 - Dual Credit Instructional Materials – 89.57% (100%)
 - G.O. Bond Student Library – 0% (0%)
 - Attendance Success Initiative – 64.75% (97.05%)

2. Highlights from the Check Register for February 2019 (*sent electronically for review*)

At a glance – For the most part, business as usual with only a few abnormal transactions this month. The nonrecurring transactions by category are:

- Curriculum/Program Related:
 - 2/12/19: #9268 to Highlander Institute, PD \$299.00
 - 2/21/19: #9272 to CNM, Sped Course Perez & Sandoval \$494
 - 2/27/19: #9278 to CASE for Moya Sped PD \$389.95
- Travel Expenditures:
 - 2/7/19: #9261 to Torres Travel for Roble BPLC19 Car Rental-\$263.95
- Facility Maintenance Expenditures: None
- Other One-Time/Infrequent Expenditures of Note:
 - 2/21/19: #9273 to Herrera Coaches for Student Trip to Santa Fe-\$459.46
 - 2/27/19: #9276 to APS for denied Title III RfR-\$695.00
- Voided Checks: None

3. Other Items for Discussion

- Finance Committee met in March 2019 and reviewed February financials.
- SSA has not approved modification. Last correspondence with State was 1/14/19.
- 1095B were disbursed February 27, 2019
- Spring budget workshop is in Albuquerque March 27-29. FY20 Operating budget due to PED April 15, 2019 and due to APS April 20, 2019. Public input meeting is April 8, 2019 at 4PM at School.
- Ms. McCray and Dr. Seidenwurm would like to review salary schedules. Mr. Fry will coordinate with them.

B. Approval of Cash Disbursements for February 2019

President Rodarte asked for a motion on the February 2019 Cash Disbursements. Dr. Seidenwurm made a motion to approve. Ms. McCray seconded the motion. There was no further discussion. The motion carried unanimously.

C. Approval of BARs

BAR 1819-11000-0011-I - Increase for finalized 40th Day and Unit Value
BAR 1819-27103-0012-D - Decrease of Dual Credit IM for unused allocation
BAR 1819-11000-0013-I - Increase for Copier Lease Buyout
BAR 1819-11000-0014-M - Maintenance Bar to cleanup Operational fund 2000 functions
BAR 1819-11000-0015-M - Maintenance Bar to cleanup Operational fund function 1000
BAR 1819-27141-0016-M - Maintenance Bar to cleanup ASI to move balance to compensation

President Rodarte asked for a motion on all the BARs as presented. Dr. Seidenwurm made a motion to approve. Ms. McCray seconded the motion. There was no further discussion. The motion carried unanimously.



IV. EXECUTIVE DIRECTOR REPORT

Update from Ms. Roble

As Mr. Bose was not present, Ms. Roble gave a brief update.

Politics

- It looks like the Governor will approve a student age cap of 22 years old
 - We have called all of the potential students on our waiting list who are 22 and older and offered to enroll them before this new rule takes effect. If they do, they will be grandfathered in and can stay with us until they graduate.

Students

- As of today we have 30 graduates
- 91 scholars are at 75% or better towards completion

V. CONSIDERATION FOR APPROVAL TO ADJOURN TO CLOSED SESSION PURSUANT TO THE OPEN MEETINGS ACT NMSA 1978 (§ 10-15-1 (H) 2) FOR THE PURPOSE OF EVALUATING THE EXECUTIVE DIRECTOR

Dr. Seidenwurm suggested that the closed session be tabled since not all council members were present.

President Rodarte asked for a motion on the tabling of this agenda item. Dr. Seidenwurm made a motion to table. Ms. McCray seconded the motion. There was no further discussion. The motion carried unanimously.

VI. PUBLIC COMMENT

There were no public comments.

VII. ANNOUNCEMENTS

The next ABQCA Governing Council meeting scheduled for April 16 will be **moved to Tuesday, April 9, 2019 at 5:00 pm** to accommodate the budget deadlines.

VII. MEETING ADJOURNED

President Rodarte asked for a motion to adjourn the meeting. Ms. McCray made such motion. Dr. Seidenwurm seconded the motion. The motion carried unanimously. President Rodarte adjourned the meeting at 6:19 pm.