



Minutes of the
GOVERNING COUNCIL MEETING
Thursday, February 21, 2019 - 5:00 pm
ABQ Charter Academy
405 Dr. Martin Luther King Jr. Blvd. NE
Albuquerque, NM 87102

Council Members Present:

John Rodarte, President
Jacob Kennedy, Treasurer
Dr. Rhonda Seidenwurm, Secretary
Chandra McCray, Member

ABQCA Guests:

Erik Bose, Executive Director
Sean Fry, Business Manager
Deb Moya, Assistant Principal & Special Services Director

Council Members Not Present: Dr. Evalynne Hunemuller, Vice President

Minutes: Andrea Kepple, ABQCA Exec. Assistant/STARS Coord.

I. CALL MEETING TO ORDER

The meeting was called to order at 5:07 pm by President John Rodarte.

Council members were provided with laptops and access to all meeting documents in electronic format. Documents were also emailed to the Council prior to the meeting.

II. OPENING ACTIVITIES

A. Approval of February 21, 2019 Agenda

President Rodarte asked for a motion on the agenda. Mr. Kennedy made a motion to approve. Ms. McCray seconded the motion. There was no further discussion. The motion carried unanimously.

B. Approval of January 15, 2019 Minutes

President Rodarte asked for a motion on the minutes. Dr. Seidenwurm made a motion to approve. Mr. Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

III. FINANCE COMMITTEE REPORT

A. Business Manager Report – Sean Fry

The January 2019 Financial Statements and Check Register were distributed electronically to the Council prior to the meeting. *From Mr. Fry's Business Manager Report, with additional notes from the meeting:*

1. Draft Financial Statements for January 2019: *(sent electronically for review)*

- The combined Balance Sheet shows the school has the following cash balances by fund: Operational (\$198K), Instructional Materials (\$37K), HB-33 (\$213K) and SB-9 Local (\$171K).
- The combined Balance Sheet reflects an Interfund Payable/Receivable of \$79,064 which is comprised of Title I (\$9,654), IDEA-B (\$3,830), Title II (\$1,379), Dual Credit IM (\$2,355), the new Truancy Initiative (\$23,335), Lease Assistance (\$32,115), and SB-9 State Match (6,398). All of these corresponding RfR's have been submit to APS and the state accordingly. To date we have received all RfR's through September. The RfR's for Oct.-Jan. for Attendance Success are awaiting final approval from Fiscal Grants at the state level. Mr. Fry contacted fiscal grants to inquire about the delay and was informed that they are in process but the bureau is understaffed.
- The percentage of flow through funds that have been expensed and (Committed) through the end of January 2019 are:
 - Title I ESEA – 56.88% (97.22%)
 - IDEA-B Entitlement – 58.34% (100%)
 - English Language Acquisition – 53.46% (53.46%)
 - Title II Teacher/Principal Training & Recruiting – 11.08% (34.98%)



Dual Credit Instructional Materials – 89.57% (100%)
G.O. Bond Student Library – 0% (0%)
Attendance Success Initiative – 56.72% (97.05%)

2. Highlights from the Check Register for January 2019 (*sent electronically for review*)

At a glance - Business as usual. No abnormal transactions this month. The nonrecurring transactions by category are:

- Curriculum/Program Related:
1/16/19: #9241 to USPS, ASI Postage - \$300.00
1/31/19: #9252 to SNT Ed Consult, PD - \$345.06
1/31/19: #9254 to Follett, CNM Dual Credit - \$1954.99
- Travel Expenditures: None
- Facility Maintenance Expenditures: None
- Other One-Time/Infrequent Expenditures of Note:
1/24/19: #9244 to NM ASBO, Spring Budget (Bose, Fry) - \$300
- Voided Checks: None

3. Other Items for Discussion

- Finance Committee met on February 11, 2019 and reviewed January financials.
- SSA has not approved modification. Last correspondence with State was 1/14/19.
- W-2s and 1099's were disbursed on January 22, 2019. 1095B will be out by the end of February. Deadline extended to March 4th.
- APS Special Election was unsuccessful. SB-9 renewal was measure 1 and will cost the school \$90,000 annually from ad valorem and about \$9,000 from state match annually.

B. Approval of Cash Disbursements for January 2019

President Rodarte asked for a motion on the January 2019 Cash Disbursements. Ms. McCray made a motion to approve. Dr. Seidenwurm seconded the motion. There was no further discussion. The motion carried unanimously.

C. Approval of BAR

BAR 1819-0010-I – Increase of \$7,575.00 in IDEA-B funds for Special Education Support Services for scholars.

President Rodarte asked for a motion on the BAR presented. Dr. Seidenwurm made a motion to approve. Mr. Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

IV. EXECUTIVE DIRECTOR REPORT – Erik Bose

A. Highlights from Executive Director's Report:

Politics

- Most likely, the proposed idea of capping state charter enrollments at 27,000 is off the table – however, no new charters will be approved for the next three years; this moratorium includes hurtful language about the supposed lack of charter accountability
- Mr. Bose distributed copies of an amended ESSA plan his workgroup has been working on; he feels it is a more positive/fair grading system
- State mandated raises are coming, in two (2) parts
 - Level system is increasing (ours are good and don't need to be changed – that'll save us \$40K to start with)
 - Probably a 6% raise across the board; possibility of 7% for principals

The details of these are dependent on what bills pass; no definite answers right now.



- Proposed “At-Risk” money would follow the students instead of the school; we have the potential to gain money here (roughly \$118K)
 - If we gain that and still lose the small school funding, that would put us down about \$460.00

ABQCA

- Expansion next steps:
 - Increase our student count by 50 more scholars starting next year
 - We will be renovating some rooms upstairs over Summer Break to create more classroom space
 - With current projected funding cuts, we will need a minimum of 386/387 students to meet the budget; when we get to that number we will also have to add two (2) teachers
 - Sell this building as soon as we can and lease back from new owner until we are ready to move
 - Looking at areas of Coors/Paseo del Norte and Montgomery/I-25
 - Our current building is 15,000 square feet, including the basement; we are looking for a building with 30,000 square feet – includes our plan for a day care center
 - The old Hobby Lobby is 50,000 sq. ft.
 - If we found something larger than we needed, we could sublease space
 - Mr. Bose distributed a copy of the listing for our building; the Council agreed that it was appropriate and to move forward with the sale
 - If the Spring Budget numbers are short, we may need to do some serious redesigning of our current building
 - Includes closing the business office & finding room for that staff in the main building
 - Current rent for the business office is \$26K/year
 - We could utilize the basement but it would need a ramp to meet compliancy standards and that would cost about \$300-350K

Students

- 300 enrolled
- 249 on the wait list
- Field trip to the Roundhouse on February 13th was a success

B. Approval of New/Revised ABQCA Policies

Mr. Bose distributed copies of our most recent APS Site Visit. There were three (3) areas where it was noted we were missing some specific language in our policies. This led to the proposed Administration of Medications, Recruitment and Selection of Employees, and Treatment of Religious Issues policies.

President Rodarte asked for a motion on the policies presented. Dr. Seidenwurm made a motion to approve. Mr. Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

V. PUBLIC COMMENT

There were no public comments.

VI. ANNOUNCEMENTS

1. The next ABQCA Governing Council meeting is scheduled for Tuesday, March 19, 2019 at 5:00 pm.
2. Neither Mr. Bose nor Ms. Moya will be present at the March meeting. Ms. Roble will be in attendance.
3. Council members will send short biographies to Dr. Roth for inclusion on our website.

VII. MEETING ADJOURNED

President Rodarte asked for a motion to adjourn the meeting. Mr. Kennedy made such motion. Ms. McCray seconded the motion. The motion carried unanimously. President Rodarte adjourned the meeting at 6:06 pm.