

ABQ Charter Academy

Minutes of the

GOVERNING COUNCIL MEETING

Tuesday, September 16, 2014

5:00 pm

ABQ Charter Academy

405 Dr. Martin Luther King Jr. Blvd NE

Albuquerque, NM 87102

Council Members Present: Emily Salazar, Rhonda Seidenwurm, Evalynne Hunemuller, Jacob Kennedy, John Rodarte (telephone)

Council Members Not Present:

Guests: Erik Bose, Executive Director; Amy Roble, Principal; Curt Szarek, Business Manager

Minutes: Donna Vanlandingham, Administrative Assistant

CALL MEETING TO ORDER

The meeting was called to order at 5:00 pm by President Emily Salazar.

ACTION ITEMS

1. Approval of September 16, 2014 Agenda

Evalynne Hunemuller made a motion to approve the agenda. Rhonda Seidenwurm seconded the motion. There was no further discussion. The motion carried unanimously.

2. Approval of August 19, 2014 Meeting Minutes

Rhonda Seidenwurm made a motion to approve the agenda. Evalynne Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

3. Operational Fund Maintenance BAR

BAR 1415-0003-M was distributed to the council along with the expenditure distribution which showed how Function 1000 available budget will be reallocated. Evalynne Hunemuller made a motion to approve the agenda. John Rodarte seconded the motion. There was no further discussion. The motion carried unanimously.

DISCUSSION ITEM

1. The July financial statements were sent out electronically to the council prior to the meeting.

The check register for August was included in each council member's packet.

- During a review of the August check register, there was an inquiry about amounts paid to LDD Consulting. Mr. Szarek explained one of the checks was for building the new virtual server since we were no longer affiliated with SIATech. In addition, he reminded the council there will be recurring checks for LDD's monthly contract amount of \$2,979 and another one for \$320 for the school's website hosting/maintenance.

- The August and September rent for the Business Office and Academy sites were paid in August. Since the network was coming down in anticipation of the move during the first week of September, Mr. Szarek wanted to get all first of the month bills paid in advance.
- Mr. Szarek reports the application for FY15 Lease Assistance in the amount of \$124,705 was awarded. Correspondence from the PSFA was received, signed by Mr. Bose, and sent to APS' Charter School division for signature. Once APS signs off on it, it will be hand delivered to PSFA.
- Evalynne Hunemuller distributed a spreadsheet which her charter school currently distributes to their Governing Council. The spread sheet contains a cost comparison that she feels would be very helpful for ABQCA especially with all of the moving costs being incurred during this budget year. She asked that Mr. Szarek look into perhaps adopting this for his report to the council.

2. Principal/Head Administrator Report - Erik Bose

Mr. Bose distributed his monthly report to the council.

- Mr. Bose reports the LFC is looking into putting a cap on the age which schools can receive funding for students. This has been discussed in previous years without much traction. However, the issue is once again being presented. LFC is looking into placing the older students into Adult Ed.
- The NCA Accreditation is due in 2015.
- The school's final grade was a "C". Mr. Bose reports the score was less than a point of being a "B". Mr. Bose will email the report card to the council.
- Mr. Bose reports the Charter School Division at PED has had a major change over.
- Job Corps has asked about extra security at the school such as, metal detectors and wands. After a discussion by the council, it was decided this is not a message they wish to send to the students. The council does agree student security is of utmost importance.
- Mr. Bose reports he has still not received a signed MOU from Job Corps.
- There will be an open house this fall. Once that date has been determined, Mr. Bose will inform the council.
- The Charter School conference will be held October 29 - 31, 2014.

3. Review of Policies - Amy Roble

Ms. Roble requests this item be tabled until the October meeting.

CLOSED SESSION PURSUANT TO THE OPEN MEETINGS ACT NMSA 1978 (§ 10-15-1(H) and NMAC 2.2.2.10 (J)(3) NMAC 2.2.2.10 (J)(3) provides that "Neither the IPA or agency personnel shall release any information to the public relating to the audit at the time of the exit conference or at any other time until the audit report has been officially released by the State Auditor and becomes public record.

1. Status of Draft Audit for FY 14

Rhonda Seidenwurm made a motion pursuant to the Open Meetings Act NMSA 1978 § 10-15-1 (H) and NMAC 2.2.2.10 (J) (3) to convene to Closed Session to discuss the draft audit FY 14. Roll call vote was taken. Emily Salazar voted yes, Rhonda Seidenwurm, John Rodarte voted yes, Jacob Kennedy voted yes, Evalynne Hunemuller voted yes. The council convened to closed session at 5:55 pm.

Reconvene to Open Session

The meeting reconvened to open session at 5:59 pm.

Statement of Closure

Rhonda Seidenwurm stated that the ABQ Charter Academy Governing Council met in closed session to discuss the draft audit for FY14 and the matters discussed in the closed session were limited only to those specified.

PUBLIC COMMENT**ANNOUNCEMENTS**

The next regular meeting will be held on October 21, 2014 at 5:00 pm at ABQ Charter Academy.

MEETING ADJOURNED

Jacob Kennedy made a motion to adjourn the meeting. John Rodarte seconded the motion. The motion carried unanimously. Emily Salazar adjourned the meeting at 6:01 pm.