

ABQ Charter Academy
Minutes of the
SPECIAL GOVERNING COUNCIL MEETING

Tuesday, May 5, 2015
4:00 pm
ABQ Charter Academy
405 Dr. Martin Luther King Jr. Blvd NE
Albuquerque, NM 87102

Council Members Present: Rhonda Seidenwurm, Evalynne Hunemuller, John Rodarte,
Jacob Kennedy

Council Members Not Present: Emily Salazar

Guests: Erik Bose, ABQCA Executive Director; Curt Szarek, ABQCA Business Manager;
Amy Roble, ABQCA Principal,

Minutes: Donna Vanlandingham, ABQCA Administrative Assistant

CALL MEETING TO ORDER

The meeting was called to order at 4:03 pm by Vice President Rhonda Seidenwurm.

ACTION ITEMS

1. Approval of May 5, 2015 Agenda

Evalynne Hunemuller made a motion approve the agenda. John Rodarte seconded the motion. There was no further discussion. The motion carried unanimously.

2. Title II Transfer BAR

BAR 1415-0028T was distributed to the council along with a Statement of Revenues and Expenditures showing what Object Codes will be adjusted. Mr. Szarek explained the BAR will allocate available budget for payment of the principal's airfare to the National Principal's Leadership Institute in July.

3. Title I SIG Maintenance BAR

BAR 1415-0029-M was distributed to the council along with a Statement of Revenues and Expenditures showing the budget adjustment. Mr. Szarek explained the funds are currently allocated for Software and the BAR reflects reallocating available resources to allow for purchasing of supplies and materials to support the Reading and Math Goals in the Web EPSS.

Evalynne Hunemuller made a motion to approve the BARs as presented. John Rodarte seconded the motion. There was no further discussion. The motion carried unanimously.

4. Approval of Operating Budget for FY16

Mr. Szarek distributed an excel spreadsheet and explained there was one change since the initial budget was presented to the council during the April 21 meeting. It was recommended by the PED Budget Analyst to move a majority of the funds that were budgeted for Instructional Supply Assets to allow for the hiring of a Science/Sped teacher and move the remainder of available funds to Restricted Expenditures in Function 2900. Mr. Szarek shared that unlike funds classified as Emergency Reserve in that Function, the funds budgeted as Restricted Expenditures do not require permission from PED should the school need to access them at a later date. The school would simply have to submit an approved BAR to move the Funds.

- During the Finance Committee meeting on April 29, Mr. Szarek reviewed the proposed budget in detail with Jacob Kennedy who was not in attendance at the April 21 Governing Council meeting when the budget was initially presented.
- Dr. Hunemuller commented she would like clarification on a couple of items in the budget, but these questions did not prevent her from approving the budget at this time. She will direct the questions to Mr. Szarek at a future meeting.
- Dr. Seidenwurm inquired if school administrators felt there was a need for additional personnel at the school and wondered if they had a "wish list". It was explained 2 full time social workers would be ideal. There is currently one full time social worker with plans to add a part time one for the FY16 school year. Nursing services will also be expanded to 8 hours a week whereas currently those services are for 2 hours per week. The question was asked what type of nursing services will be provided. Ms. Roble explained hearing and vision tests will be administered, immunization records will be checked to make sure they are up to date and the immunizations can be administered if a student needs them. Pregnancy tests can be administered as well.
- Mr. Rodarte inquired as to the status of an ESL instructor. Ms. Roble explained there is currently an instructor who will be taking the required course for the TESOL endorsement. There will also be ELL training for all staff.
- A question was asked with regard to how many special education teachers are on staff. It was explained special education teachers are reported differently in STARS then how they are reflected in the budget. There are currently 4 staff members who have sped endorsements and are reported in STARS as special education teachers.
- Dr. Hunemuller inquired about travel for council members and if there were funds available for this. Mr. Szarek explained the budget as presented reflects available funds for council travel. He added if there is a conference any council member was interested in attending to let Mr. Bose know. Mr. Bose also suggested that if the council would like to bring a designated speaker in for development the funds would be available to accommodate that request.

Jacob Kennedy made a motion to approve the budget as presented. Evalynne Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

CONSIDERATION FOR APPROVAL TO ADJOURN TO CLOSED SESSION PURSUANT TO THE OPEN MEETINGS ACT NMSA 1978 (§ 10-15-1 (H)(2) (LIMITED PERSONNEL MATTERS) FOR THE PURPOSE OF DISCUSSING THE EXECUTIVE DIRECTOR'S EVALUATION

Evalynne Hunemuller made a motion to adjourn to closed session pursuant to the Open Meetings Act NMSA 1978 §10-15-1(H) (2) for the purpose of discussing the Executive Director's Evaluation. Jacob Kennedy seconded the motion.

Vice President Rhonda Seidenwurm requested a vote of council members which resulted in agreement of council members to convene in closed session for the purpose of discussing the Executive Director's evaluation with council members Evalynne Hunemuller, John Rodarte, Jacob Kennedy and Rhonda Seidenwurm voting in favor of the motion. Council members met in closed session beginning at 4:30 pm.

Reconvene to Open Meeting

The meeting reconvened to open session at 5:36 pm.

Statement of Closure

Rhonda Seidenwurm stated the ABQ Charter Academy Governing Council met in closed session May 5, 2015 to discuss limited personnel matters and the matters discussed in the closed session were limited only to those specified.

PUBLIC COMMENT

ANNOUNCEMENTS

The next regular meeting will be held on May 19, 2015 at 5:00 pm at ABQ Charter Academy.

MEETING ADJOURNED

Evalynne Hunemuller made a motion to adjourn the meeting. Jacob Kennedy seconded the motion. The motion carried unanimously. Rhonda Seidenwurm adjourned the meeting at 5:36 pm.