

ABQ Charter Academy

Minutes of the

GOVERNING COUNCIL MEETING

Tuesday, February 17, 2015

5:00 pm

ABQ Charter Academy

405 Dr. Martin Luther King Jr. Blvd NE

Albuquerque, NM 87102

Council Members Present: Rhonda Seidenwurm, Evalynne Hunemuller, John Rodarte, Emily Salazar (arrived at 5:10 pm)

Council Members Not Present: Jacob Kennedy

Guests: Erik Bose, ABQCA Executive Director; Curt Szarek, ABQCA Business Manager;

Minutes: Donna Vanlandingham, ABQCA Administrative Assistant

CALL MEETING TO ORDER

The meeting was called to order at 5:02 pm by Vice President Rhonda Seidenwurm.

ACTION ITEMS

1. Approval of February 17, 2015 Agenda

Evalynne Hunemuller made a motion approve the agenda. John Rodarte seconded the motion. There was no further discussion. The motion carried unanimously.

2. Approval of January 20, 2015 Meeting Minutes

John Rodarte made a motion to approve the minutes. Evalynne Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

3. Unit Value Increase BAR

Mr. Szarek requested both BARS be approved in one motion as has been done in the past.

BAR 1415-0018-I was distributed to the council along with correspondence from the PED explaining the final unit value has been set at \$4,007.75 which is a \$2.00 increase from the initial unit value. Mr. Szarek commented the increase amounts to only \$1,208. Copies of the original and recalculated 910B-5 Equalization Spreadsheets and a copy of the detail Revenue and Expenditures statement for this fund was included which shows that the Communications Object Code will be increased by this amount.

4. Title III Maintenance BAR

BAR 1415-0019-M was distributed to the council along with the detail Revenue and Expenditures statement for this Fund which reflects available budget will be reallocated from Professional Development and Travel to General Supplies and Materials.

Evalynne Hunemuller made a motion to approve the BARs as presented. John Rodarte seconded the motion. There was no further discussion. The motion carried unanimously.

DISCUSSION ITEM

1. Finance Committee Report/Business Manager Report – Jacob Kennedy/Curt Szarek

The January check register was sent out electronically to the council prior to the meeting. In addition, hard copies of the January 2015 financial statements were distributed to the council for review and discussion.

- Mr. Szarek explained Inter-fund payables are minimal and reflect activity for the current month only. He shared that APS has been very good about approving his submitted Request for Reimbursements (RfR's). He also shared there are no out of the ordinary Expenditures to report.
- A brief discussion ensued concerning the small school adjustment that had been predicted to be discussed during the Legislative session. Mr. Bose commented that as of this date, this item has not been introduced so it is likely there will be no action taken which will affect funding for the next school year.
- Mr. Szarek shared that he was hoping to have projections through the end of this fiscal year finalized for today's meeting but that has not materialized. He explained there are several pending issues which need to be considered but the outcomes are not able to be determined at this time. He is confident the projections will be finalized and will be presented at the March board meeting for review and discussion. Evalynne Hunemuller commented that the anticipated Operational cash balance carryover based on prior discussions is low and requested Mr. Szarek create a spreadsheet for the council that reflects all of the funds and their balances.
- The agenda and minutes from the January 28 Finance Committee meeting were included in the council member packets. Mr. Szarek reviewed these with the council.
- Mr. Szarek attended the NMASBO Winter conference and found the sessions very worthwhile. He also commented the new state auditor spoke at the session and seemed to make a favorable impression on the audience.

Emily Salazar began residing over the meeting at 5:23 pm.

2. Executive Director Report

The Executive Director's report was included in the council member packets. Mr. Bose reviewed the report with the council.

- Mr. Bose reports things are going smoothly.
- The ACCESS testing is finishing up. In the past, there were 6 -9 students who took the test. This year 40 ELL students were tested.
- He also reports the PARCC test day went fairly well. After going through the list of 16 business rules that exempt students, there will be 47 students who actually need to take the test. There are still issues surrounding the test.
- There were 274 students enrolled at ABQCA on the 80 day and 296 on the 120 day. This averages out to 285 students for the 2016 school year funding.
- There are some students on the wait list, however, the school is not expecting to enroll new students through the end of the school year.
- March 4 is Charter School Day at the Legislative session.

- March 24 is the scheduled APS Site visit.
- There was a meeting with the HVAC team to discuss the issues with the heating and air conditioning system. There will be a follow up meeting on February 24 to evaluate the recommendations that were discussed to make the building more efficient. The plan is to redo the HVAC system over Spring Break when there are no students or staff present.
- Mr. Bose reports that Deborah Moya has been moved to the Assistant Principal position. She will oversee the Special Education department while the current Special Education Coordinator will be transitioning to the classroom.
- Mr. Bose will attend the NASSP Conference in San Diego February 18 - 21, 2015.
- Mr. Bose reviewed the results from the Instructional Audit which took place January 12 and 13. A copy was included in the council member packets.
- In the Executive Director's report, Mr. Bose included a legislative update which included charter school bills and other general education bills. Thus far, there have been no bills introduced that would affect small school size funding. The age cap bill possibly could still be an issue. Even though a bill had not yet been introduced, there continues to be rumblings surrounding it.
- The staff completed the 2015 Spring Principal Evaluation for Mr. Bose and Ms. Roble. A copy of Mr. Bose's evaluation was included in the packets for the council to review.

PUBLIC COMMENT

ANNOUNCEMENTS

The next regular meeting will be held on March 17, 2015 at 5:00 pm at ABQ Charter Academy.

MEETING ADJOURNED

Rhonda Seidenwurm made a motion to adjourn the meeting. Evalynne Hunemuller seconded the motion. The motion carried unanimously. Emily Salazar adjourned the meeting at 6:07 pm.