

SCHOOL FOR INTEGRATED ACADEMICS AND TECHNOLOGIES

Minutes of the

GOVERNING COUNCIL MEETING

Tuesday, July 15, 2014

5:00 pm

SIATech Business Office

3916 Carlisle Blvd NW, Suite E

Albuquerque, NM 87107

Council Members Present: Rhonda Seidenwurm, Jacob Kennedy, Evalynne Hunemuller, John Rodarte

Council Members Not Present: Emily Salazar

Guests: Erik Bose, SIATech Executive Director; Amy Roble, Principal; Curt Szarek, SIATech Business Manager

Minutes: Donna Vanlandingham, SIATech Administrative Assistant

CALL MEETING TO ORDER

The meeting was called to order at 5:05 pm by Vice President Rhonda Seidenwurm.

ACTION ITEMS

1. Approval of July 15, 2014 Agenda

Evalynne Hunemuller made a motion to approve the agenda. John Rodarte seconded the motion. There was no further discussion. The motion carried unanimously.

2. Approval of June 17, 2014 Meeting Minutes

John Rodarte made a motion to approve the agenda. Evalynne Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

3. BAR for Instructional Materials FY15 Initial Allocation

BAR 1415-0001-IB-I in the amount of \$5,942 was distributed to the council along with the expenditure distribution analysis and the initial allocation list from APS. Jacob Kennedy made a motion to approve the BAR as presented. Evalynne Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

DISCUSSION ITEM

1. The May financial statements were sent out electronically to the council prior to the meeting.

The check register for June was included in each council member's packet.

- Mr. Szarek pointed out he received a bill from NewCorp within two hours of sending the end of month enrollments.
- He also pointed out the check for LDD Consulting is one that will appear on the check register each month.
- The annual audit entrance conference is scheduled for 1:00 pm Monday, July 21, 2014 at APS.

Jacob Kennedy, Mr. Bose and Mr. Szarek will be in attendance. Evalynne Hunemuller will also sign as a Governing Council member.

- There will be a Finance Committee meeting July 30, 2014 at 5:00 pm. The committee will review the year end exit report.
- Mr. Szarek reports there has been no communication concerning the lease reimbursement as of yet.

2. Principal/Head Administrator Report - Erik Bose

Mr. Bose explained there is not a paper version of his report as there is no connectivity at the Job Corps site.

- Mr. Bose reports the new facility construction is going smoothly. He has had several meetings with the contractors already.
- There was an issue with the data drops. The number of drops needed in each room was miscalculated by the contractor. This scope of work has gone back out to bid. This may affect the 45 day completion schedule which the contractor had stated they would be finished. Mr. Bose stated the contractor would be responsible for the data drops. Mr. Szarek commented as long as the school did not have to pay for these, he had no issues.
- Fall testing and the 40 day count falls right in the middle of the moving window as it currently stands in October.
- The school will need to purchase a floor for the PE room. This was not part of the bid because the school wanted to choose a special rubberized floor.
- The staff has returned to work after their two week break. They are working on designing the new curriculum for the next two weeks. There will be trainers from Plato and Blackboard working with the teachers.
- Rhonda Seidenwurm asked what is the official name of the school, is it ABQ Charter Academy or is it Albuquerque Charter Academy. The official name is ABQ Charter Academy, as that is how it was written in the charter amendment and all other legal documents dealing with the name change.
- Mr. Bose reports a signed MOU with Job Corps has not been returned to him yet. It was asked if the MOU included the JC transporting students to the new school, which it does.
- Returning students to the academy site will register on July 28 and 29,. They have been told if they do not show up, they will lose their spot at the school. Ms. Roble has been in contact with the Charter School Nursing Services to provide nursing services to the students. They will be on site for registration to review immunization records.
- Ms. Roble explained when she participated in a training in which the school attorney informed the district authorized charter schools, if they did not have their own policies, they fall under the district's policies. She has aligned ABQ Charter policies against APS to see if there are additional ones that are needed. There was a brief discussion to perhaps form a policy committee to review the policies. There was no decision made.
- NMCEL is meeting next week where the expectation is Mr. Bose will be elected President.
- There was a discussion about a sub-committee being formed in the Legislature that are once again discussing the small school allotments to charter schools. This would be detrimental to charter schools. NMCCS will be attending these meetings to represent the charter schools.

3. Executive Director's Goals

Mr. Bose sent his goals electronically to the council in April. He did not have a hard copy to distribute to the council because of the connectivity issue he mentioned during his administrator's report. Rhonda Seidenwurm commented she would like to see student retention as one of his goals. This item will be placed on the August agenda for discussion. A copy of the goals will be emailed to the council.

PUBLIC COMMENT

Certificates were distributed to the council members present who attended the 13/14 Charter School Conference and received credit for the hours which they did attend.

ANNOUNCEMENTS

The next regular meeting will be held on August 19, 2014 at 5:00 pm at the ABQ Charter Academy Business Office.

MEETING ADJOURNED

Jacob Kennedy made a motion to adjourn the meeting. John Rodarte seconded the motion. The motion carried unanimously. Rhonda Seidenwurm adjourned the meeting at 6:05 pm.