

SCHOOL FOR INTEGRATED ACADEMICS AND TECHNOLOGIES

Minutes of the

GOVERNING COUNCIL MEETING

Tuesday, April 15, 2014

5:00 pm

SIATech Business Office

3916 Carlisle Blvd NW, Suite E

Albuquerque, NM 87107

Council Members Present: Emily Salazar, Rhonda Seidenwurm, John Rodarte, Jacob Kennedy, Evalynne Hunemuller

Council Members Not Present:

Guests: Erik Bose, SIATech Executive Director; Amy Roble, SIATech Principal; Curt Szarek, SIATech Business Manager, Sandy Roth, SIATech Instructional Coach

Minutes: John Rodarte, SIATech Governing Council Secretary

CALL MEETING TO ORDER

The meeting was called to order at 5:00 pm by President Emily Salazar.

ACTION ITEMS

1. Approval of April 15, 2014 Agenda

Rhonda Seidenwurm made a motion to approve the agenda. John Rodarte seconded the motion. There was no further discussion. The motion carried unanimously.

2. Approval of March 11, 2014 Minutes

Rhonda Seidenwurm made a motion to approve the minutes. John Rodarte seconded the motion. There was no further discussion. The motion carried unanimously.

3. Approval of March 26, 2014 Minutes

John Rodarte made a motion to approve the minutes. Jacob Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

4. Approval of Lease with Option to Purchase Agreement and Resolution

The Lease with Option to Purchase Agreement and Resolution along with supporting documentation was distributed to the council for review and discussion. Mr. Bose reviewed the salient points contained in the document. Rhonda Seidenwurm made a motion to approve the Lease with Option to Purchase Agreement and Resolution. John Rodarte seconded the motion. There was no further discussion. The motion passed unanimously.

5. BAR for IDEA-B Increase

BAR #1314-0015-I in the amount of \$2,601 was distributed to the council for review along with the expenditure distribution analysis and award letter from APS. The funding will be used to supplement the Special Ed Coordinator's salary and benefits. Evalynne Hunemuller made a motion

to approve the BAR as presented. Jacob Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

6. BAR for Title I Maintenance

BAR 1314-0016-M was distributed to the council along with the expenditure distribution analysis. The BAR moves available budget within the Instruction Function to allow for purchase of the Lexia Reading program hosting and online math software licenses. Evalynne Hunemuller made a motion to approve the BAR as presented. Jacob Kenney seconded the motion. There was

no further discussion. The motion carried unanimously.

7. NMPSIA Part-Time Resolution for FY15

Mr. Szarek explained the Part-Time Resolution must be adopted annually by each charter school Governing Council. This has been done by SIATech every year since inception. The resolution affirms that the Governing Council will continue to allow SIATech's part-time employees to participate in benefit coverage through NMPSIA. The resolution applies only to those employees who work less than 20 hours per week, but not less than 15. Currently, there

are two part-time employees who meet the criteria. Once approved, two signed originals of the resolution will be sent to NMPSIA Board for approval. Evalynne Hunemuller made a motion to approve the part-time resolution. Jacob Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

8. Graduation Waivers

Mr. Bose is requesting waivers for the following students:

Joshua Begay, Marshallene Bennett, Lacrezza Charley, Cinthya Menchaca, Jonathan Mitchell and Reynita Ortiz. Evalynne Hunemuller made a motion to approve the waivers. John Rodarte seconded the motion. There was no further discussion. The motion carried unanimously.

DISCUSSION ITEMS

1. Finance Committee/Business Manager Report - Curt Szarek

Mr. Szarek shared that the February financial statements and March check (warrant) register were sent to the council electronically in advance of the meeting for review. He commented that

there is nothing out of the ordinary as far as anything reflected in either the financial statements or the check (warrant) register.

- A significant amount of the outstanding Requests for Reimbursements (RfR's) shown as Interfund Payable/Receivable on the Balance Sheet have been collected in March.
- No items of concern were mentioned with regard to the financial statement presentation or items reflected on the check (warrant) register.

2. Principal/Head Administrator Report - Erik Bose

Mr. Bose reviewed the report with the council.

- The next graduation will be held June 19, 2014 at the National Hispanic Cultural Center.
- There are 46 graduates so far.

a. Technology Presentation - Sandy Roth

Sandy Roth led a discussion and distributed worksheets which compare and contrast the services identified in current SIATech MOU with competitive bids for services that are

equivalent to the services provided by SIATech. After a lengthy discussion, the council concurred it was in the best interest of the organization not to renew the annual Cooperation and Licensing Agreement and Schedule of Fees for Services and Materials and Description of Services (collectively referred to as the "MOU") with SIATech National.

3. FY15 Draft Budget

Mr. Szarek reviewed the draft budget with the council. The budget will be submitted to PED before the 8:00 a.m. deadline on Thursday, April 17, 2014.

- There were two public meetings held to solicit input during the budget process. The meetings were mostly work/study sessions.
- Mr. Bose met with the council members individually over the last week to go over budget-related program and staffing modifications as a result of moving into a free-standing facility.
- Mr. Szarek explained the APS Charter School Office will need all of their charter school budgets by next Friday, April 25th so they can compile the data for inclusion at the APS Board meeting where they will be adopted in one motion.
- After a brief discussion, it was decided the Special Budget Adoption meeting would be held at 5:00 pm on Thursday, April 24, 2104 at the SIATech business office.

CONSIDERATION FOR APPROVAL TO ADJOURN TO CLOSED SESSION PURSUANT TO THE OPEN MEETINGS ACT NMSA 1978 §10-15-1(H)(2) (LIMITED PERSONNEL MATTERS) FOR THE PURPOSE OF DISCUSSING THE EXECUTIVE DIRECTOR'S EVALUATION

Rhonda Seidenwurm made a motion to adjourn to closed session pursuant to the Open Meetings Act NMSA 1978 §10-15-1(H)(2) for the purpose of discussing the executive director's evaluation.

John Rodarte seconded the motion.

President Emily Salazar requested a vote of council members which resulted in agreement of council members to convene in closed session for the purpose of discussing the executive director's evaluation with council members Emily Salazar, Rhonda Seidenwurm, John Rodarte, Jacob Kennedy and Evalynne Hunemuller voting in favor of the motion. Council members met in closed session beginning at 6:23 pm.

Reconvene to Open Session

The meeting reconvened to open session at 6:33 pm.

Statement of Closure

President Emily Salazar stated that the SIATech Governing Council met in closed session on April 15, 2014 to discuss the executive director's evaluation and the matters discussed in the closed session were limited only to those specified.

PUBLIC COMMENT

ANNOUNCEMENTS

The next regular meeting will be held on May 20, 2014 at 5:00 pm at SIATech Business Office. There will also be a special session on Thursday, April 24, 2014 to approve the 14/15 school budget.

MEETING ADJOURNED

John Rodarte made a motion to adjourn the meeting. Jacob Kennedy seconded the motion. The motion carried unanimously. Emily Salazar adjourned the meeting at 6:35 pm.