

SCHOOL FOR INTEGRATED ACADEMICS AND TECHNOLOGIES

Minutes of the

GOVERNING COUNCIL MEETING

Tuesday, March 11, 2014

5:00 pm

SIATech Business Office

3916 Carlisle Blvd NW, Suite E

Albuquerque, NM 87107

Council Members Present: Emily Salazar, Rhonda Seidenwurm, Jacob Kennedy, John Rodarte, Evalynne Hunemuller

Council Members Not Present:

Guests: Erik Bose, SIATech Executive Director; Amy Roble, SIATech Principal; Curt Szarek, SIATech Business Manager; Patricia Matthews, Matthews Fox Law Firm

Minutes: Donna Vanlandingham, SIATech Executive Administrative Assistant

CALL MEETING TO ORDER

The meeting was called to order at 5:08 pm by Council President Emily Salazar.

ACTION ITEMS

1. Approval of March 11, 2014 Agenda

Rhonda Seidenwurm made a motion to approve the agenda. John Rodarte seconded the motion. There was no further discussion. The motion carried unanimously.

2. Approval of February 18, 2014 Minutes

John Rodarte made a motion to approve the minutes. Rhonda Seidenwurm seconded the motion. There was no further discussion. The motion carried unanimously.

CONSIDERATION FOR APPROVAL TO ADJOURN TO CLOSED SESSION PURSUANT TO THE OPEN MEETINGS ACT NMSA 1978 §10-15-1(H)(8) FOR THE PURPOSE OF DISCUSSING ACQUISITION OF REAL PROPERTY

John Rodarte made a motion to adjourn to closed session pursuant to the Open Meetings Act NMSA 1978 §10-15-1(H)(8) for the purpose of discussing acquisition of real property. Rhonda Seidenwurm seconded the motion.

Jacob Kennedy and Evalynne Hunemuller arrived at the meeting at 5:10 pm.

President Emily Salazar requested a vote of council members which resulted in agreement of council members to convene in closed session for the purpose of discussing the acquisition of real property with council members John Rodarte, Jacob Kennedy, Evalynne Hunemuller, Rhonda Seidenwurm and Emily Salazar voting in favor of the motion. Council members met in closed session beginning at 5:10 pm.

The council invited Amy Roble, Curt Szarek and Patricia Matthews as guests to the closed session.

Reconvene to Open Session

The meeting reconvened to open session at 6:08 pm.

Statement of Closure

Emily Salazar stated that the SIATech Governing Council met in closed session on March 11, 2014 to discuss acquisition of real property and the matters discussed in the closed session were limited only to those specified.

ACTION ITEMS (cont'd)

3. Approval of Lease for facility located at 405 Dr. Martin Luther King Jr. Ave NE, 87102

There is not a lease for the facility as of the date of the council meeting. Therefore, there is no action required. Evalynne Hunemuller made a motion to table this item until such time a lease

has been prepared and is ready for approval. John Rodarte seconded the motion. There is no further discussion. The motion carried unanimously.

DISCUSSION ITEMS

1. Finance Committee/Business Manager Report

The financial statements for January 2014 along with the check register for February 2014 were sent out electronically prior to the meeting in order for the council to have an opportunity to review them.

- Jacob Kennedy inquired about check #5909 and why the amount is \$0. Mr. Szarek explained this check was voided and to refer to check #5914.
- Mr. Bose and Mr. Szarek will be attending the Spring Budget Workshop at the end of the month where they will receive the necessary information to finalize the 14/15 school budget.
- Emily Salazar asked if the Arizona SIATech sites had been closed. Mr. Szarek responded an attendance audit had been conducted and it was determined the FTE calculations had been inaccurate resulting in the Arizona sites being overpaid. They were also only serving Job Corps students and were informed they did in fact have to accept all interested students. Since non-JC students are no longer allowed on the JC campuses, the sites had to move off campus and they did not have the enrollment needed to fund the schools resulting in the closures.
- Mr. Szarek pointed out there will be 2 public meetings to solicit input for the budget. Those dates will be posted in the Albuquerque Journal as it has been done in the past.

2. Principal/Head Administrator Report - Erik Bose

The Principal/Head Administrator report were in the council packets. . Mr. Bose reviewed the report with the council.

- There are 38 graduates so far.
- There are currently 45 students on the wait list.
- The APS Annual Site visit was conducted on March 4, 2014. There were no findings.
- Round 2 of the new teacher evaluations are scheduled.
- PED is offering Procurement Officer Certification classes which Mr. Bose will attend.
- The Professional Development with Suzanne Hayes which was scheduled in February was cancelled due to inclement weather. He is not anticipating that this will be rescheduled.

ANNOUNCEMENTS

The next meeting will be April 15, 2014 at 5:00 pm at SIATech Business Office.

MEETING ADJOURNED

Evalynne Hunemuller made a motion to adjourn the meeting. Jacob Kennedy seconded the motion. The motion carried unanimously. Emily Salazar adjourned the meeting at 6:40 pm.