

# **SCHOOL FOR INTEGRATED ACADEMICS AND TECHNOLOGIES**

## **Minutes of the**

### **GOVERNING COUNCIL MEETING**

Thursday, November 21, 2013

5:00 pm

SIATech Business Office

3916 Carlisle Blvd NW, Suite E

Albuquerque, NM 87107

**Council Members Present:** Emily Salazar, Rhonda Seidenwurm, Jacob Kennedy, John Rodarte, Evalynne Hunemuller

**Council Members Not Present:**

**Guests:** Erik Bose, SIATech Executive Director, Curt Szarek, SIATech Business Manager

**Minutes:** John Rodarte, SIATech Governing Council Secretary

#### **CALL MEETING TO ORDER**

The meeting was called to order at 5:09 pm by Council President Emily Salazar.

#### **ACTION ITEMS**

**1. Approval of November 2, 2013 Agenda**

John Rodarte made a motion to approve the agenda. Jacob Kennedy seconded the motion. There was no further discussion. The motion carried unanimously.

**2. Approval of October 24, 2013 Minutes**

John Rodarte made a motion to approve the minutes. Evalynne Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

**3. Title I Priority/Focus BAR**

BAR 0003-I in the amount of \$41,964 was distributed along with the expenditure distribution analysis and a copy of the allocation notice from APS as backup. Mr. Szarek explained this was the BAR which had been pending clarification as to how the monies could be used. After discussions with school administration, he explained approximately \$40K will be earmarked for technology in the classroom and approximately \$2K will be allocated for Parental Involvement as reflected in the award letter. Rhonda Seidenwurm made a motion to approve the BAR. Evalynne Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

#### **4. Title I School Improvement BAR**

BAR 0007-D in the amount of \$50,158 was distributed along with the expenditure distribution analysis and a copy of the allocation notice from APS as backup. Mr. Szarek shared that APS had reallocated monies that were unspent from the prior fiscal year. FY14 approved budget for this Fund of \$100,951 was basically cut in half to end up as \$50,158. This reduction resulted in offsetting budgeted expenditures for substitutes, professional development and employee travel in the Support Services for Instruction (2100) and School Administration (2400) functions. Jacob Kennedy made a motion to approve the BAR. Evalynne Hunemuller seconded the motion. There was no further discussion. The motion carried unanimously.

### **DISCUSSION ITEMS**

#### **1. Finance Committee/Business Manager Report**

The October 2013 financial statements were sent out electronically prior to the meeting in order for the council to have an opportunity to review them along with the check register.

- Mr. Szarek called attention to the larger than usual number of checks issued during October. He pointed out \$4900 was paid to CTB McGraw Hill for online TABE (Test for Adult Basic Education) materials to keep SIATech data consistent with prior practices. TABE is used for SIATech graduation requirements as an alternative demonstration of competency.
- Dr. Salazar inquired why the Annex rent for October was higher. Mr. Szarek reminded the Council that the disbursement reflects the additional increase pursuant to the Lease Addendum that was initiated in August.
- There was a Finance Committee meeting held on October 30, 2013 at the Business Office. The agenda and minutes from the meeting were distributed for review. Mr. Szarek reviewed the minutes with the council.

#### **2. Principal/Head Administrator Report - Erik Bose**

The Principal/Head Administrator report was distributed to the council. Mr. Bose reviewed the report with the council.

- Due to interventions by Mr. Bose, SIATech has enrolled 40 eligible Job Corps students.
- Mr. Bose did have a discussion with the AJCC Center Director regarding the return of non-Job Corps students being able to take SIATech classes on the Job Corps campus. The center director indicated that they would look into admitting students into Job Corps through regional or corporate approval. The council decided an answer was needed by December 11, 2013.
- Dr. Hunemuller inquired as to why AJCC is recruiting students to attend Job Corps from other charter schools. Mr. Bose explained that Job Corps is attempting to meet its OBS (On Board Strength) goals.
- The charter renewal approval by the APS School Board is scheduled for December 4, 2013.

### **CLOSED SESSION PURSUANT TO THE OPEN MEETINGS ACT NMSA 1978 (§ 10-15-1(H)(8) TO DISCUSS FACILITIES**

Rhonda Seidenwurm made a motion pursuant to the Open Meetings Act NMSA 1978 § 10-15-1(H)(8) to convene to Closed Session to discuss facilities. Evalynne Hunemuller seconded the motion.

A roll-call vote was requested. Emily Salazar, Rhonda Seidenwurm, John Rodarte, Jacob Kennedy, Evalynne Hunemuller voted in favor of the motion. The council convened to closed session at 5:48 pm.

A motion to re-convene to Open Meeting was made by Evalynne Hunemuller. Rhonda Seidenwurm seconded the motion. The meeting re-convened in open session at 6:19 pm. It was stated the council met in closed session to discuss facilities and the matters discussed in the closed session were limited only to those specified.

#### **PUBLIC COMMENT**

#### **ANNOUNCEMENTS**

The next meeting will be December 12, 2013 at 5:00 pm at SIATech Business Office.

#### **MEETING ADJOURNED**

Jacob Kennedy made a motion to adjourn the meeting. Rhonda Seidenwurm seconded the motion. The motion carried unanimously. Emily Salazar adjourned the meeting at 6:23 pm.